

# Housing Executive

**MINUTES OF THE 717TH MEETING OF THE NORTHERN IRELAND HOUSING EXECUTIVE - WEDNESDAY 25 AUGUST AT 10AM (VIA WEBEX) PRIVATE BOARD SESSION HELD AT 9.30AM**

Professor Roberts welcomed everyone to the meeting and requested that all mobile devices be switched to silent.

	<p><b><u>PRESENT:</u></b></p> <p>Professor P Roberts      Chair Mr J McMullan            Vice Chair Mr J McCall                Board Member Mr D Wilson               Board Member Mr C Welch                Board Member (Webex) Ms P Leeson               Board Member Councillor M Ruane      Board Member (Webex) Councillor C Elattar     Board Member (Webex) Alderman A Grehan      Board Member</p>
	<p><b><u>IN ATTENDANCE:</u></b></p> <p>Ms G Long                 Chief Executive Mrs C McFarland        Director of Finance, Audit &amp; Assurance Mr D Moore               Director of Corporate Services (Webex) Mr P Isherwood         Director of Asset Management (Webex) Ms S McCauley          Director of Regional Services Mr C McQuillan         Director of Housing Services (Webex) Mr J Blease                Head of Corporate Communications Mr A Kennedy            Assistant Director Asset Management (Webex) Mrs E Newberry         Assistant Director Regional Services Mr R Clements          Sustainable Development Manager Mrs K Smyth             Secretariat Manager Kathryn McCullough    Boardroom Apprentice (Webex)</p>
	<p><b><u>APOLOGIES:</u></b></p> <p>Alderman Allan Bresland Catherine O'Neill (CPANI Mentee)</p>

1.	<p><b><u>Welcome and Apologies</u></b></p> <p>The Chair welcomed everyone to the meeting and noted two apologies.</p> <p>Professor Roberts highlighted that this was Kathryn McCullough’s last meeting in her Boardroom Apprentice role, and that the new Apprentice for the incoming year (Gary Martin) would be in attendance at the September Resources &amp; Performance Meeting, followed by October Board. He was particularly pleased to note that a number of Apprentices had gone on to secure formal non-Executive roles with various organisations following their experience with NIHE, and wished Kathryn similar success. He hoped the experience had exposed her to the complexities, commitment and contribution required from a Non-Executive Director.</p> <p>The Chair also noted that the agenda running order had been re-numbered to facilitate various officer attendance.</p>	
		<b><u>Action</u></b>
2.	<p><b><u>Declarations of Interests</u></b></p> <p>None.</p>	
<b><u>MINUTES / MATTERS ARISING</u></b>		
3.	<p><b><u>Draft Minutes - the 716<sup>th</sup> Meeting of the Housing Executive Board held on Wednesday 30<sup>th</sup> June 2021</u></b></p> <p>The Draft Minutes had been circulated late, and the Chair noted while the decisions were accurate, Members may wish to bring forward some minor amendments to the narrative.</p> <p><b><u>RESOLVED:</u> the Board approved the above Minutes as an accurate record of the decisions taken, subject to any further minor amendments received from Members.</b></p> <p><b><u>NOTED:</u> the Chair also recorded that, while the Board at its June Meeting had approved the invoking of emergency powers over the summer period, no instances arose whereby the Chair or Chief Executive were required to take any emergency decisions and notify the Board.</b></p>	SEC

<b><u>FORWARD WORK PLAN / ACTIONS BROUGHT FORWARD</u></b>		
4.	<p><b><u>PAPERS - (1) Actions Brought Forward; and (2) Board Forward Work Plan</u></b></p> <p><b><u>PAPERS NOTED.</u></b></p>	SEC
<b><u>CHAIR'S BUSINESS</u></b>		
5.	<p><b><u>Chair's Business (Verbal Report)</u></b></p> <p>The Chair reported on the undernoted matters:</p> <p>(a) <b><i>Departure - Ashley Neill, Head of Planning, Performance, Governance and Risk</i></b></p> <p>(b) <b><i>Independent Committee Members</i></b></p> <p>(c) <b><i>DfC Minister - Receipt of Letter approving the NIHE Business Plan 2021/22</i></b></p> <p>(d) <b><i>Delegation of Powers - Major Adaptations Update (Asset Management &amp; Maintenance Committee)</i></b></p> <p>Approved.</p> <p>(e) <b><i>New ALB Chair's Forum</i></b></p> <p>(f) <b><i>NIHE 50<sup>th</sup> Anniversary Celebratory Event - Wednesday 13 October 2021</i></b></p> <p>(g) <b><i>Congratulations to NIHE Officers Awarded MBEs in Queens Birthday Honours List 2021</i></b></p> <p>(h) <b><i>Nolan Show - Mice Infestation</i></b></p> <p>(i) <b><i>Board Workshop - Tuesday 21 September 2021 (morning): (1) Land and (2) Corporate Plan</i></b></p> <p>(j) <b><i>Future Board Workshops / Commitments</i></b></p> <p>(k) <b><i>Organisational Assurance Statement</i></b></p> <p>(l) <b><i>Meeting with Committee Chairs - Committee Structure</i></b></p>	

(m)	<i>DfC Attendance at December Board Meeting</i>	
(n)	<i>Appointments / Engagements</i>	
<b><u>CHIEF EXECUTIVE'S BUSINESS</u></b>		
6.	<b><u>PAPER - Monthly Report / Emerging Issues</u></b>  <b><u>NOTED.</u></b>	
<b><u>STRATEGIC BUSINESS</u></b>		
8.1	<b><u>PRESENTATION &amp; PAPERS - STANDING ITEM - (1) Monthly Update Paper on HER; (2) Strictly Confidential Paper: Draft Savills NIHE Stock Investment Projections Report; (3) HER Stock Conditions Validation Report</u></b>  <b><u>NOTED.</u></b>	
<b><u>OTHER PAPERS CONSIDERED WHILE AK WAS PRESENT</u></b>		
7.	<b><u>PRESENTATION: Cavity Wall Action Plan</u></b>  <b><u>NOTED.</u></b>	
7.2	<b><u>PAPER: Private Sector Improvement Services Cost Uplifts</u></b>  <b><u>APPROVED.</u></b>	
7.3	<b><u>PAPER: CT016 Proposed Response Maintenance Contract Cost Uplift</u></b>  <b><u>APPROVED.</u></b>	
A brief 5 minute interval took place at this point, 11.40am. All Members previously present returned to the meeting.		
<b><u>STRATEGIC PRESENTATIONS / PAPERS</u></b>		

8.1	<p><b><u>PRESENTATION: Homelessness Strategy 2017/22 Year 4 Annual Report - Attendance by Colm McQuillan</u></b></p> <p><b><u>NOTED.</u></b></p>	
8.2	<p><b><u>PRESENTATION &amp; APPROVAL PAPER: Approval to declare the area referred to as Upper Long Street, a redevelopment area as set out in Article 47 of the 1981 Housing (Northern Ireland) Order, and approval of the preferred option for redevelopment as outlined in the business case, subject to formal approval from the Department for Communities.</u></b></p> <p><b><u>APPROVED.</u></b></p>	
8.3	<p><b><u>PRESENTATION: Draft Sustainable Development Action Plan - Attendance by Robert Clements</u></b></p> <p><b>NOTED.</b></p>	
	<p><b><u>OTHER STRATEGIC APPROVAL PAPERS</u></b></p>	
9.	<p><b><u>DISCUSSION PAPER - Approach to developing the next Corporate Plan 2022/23 - 2024/25</u></b></p> <p><b><u>APPROVED.</u></b></p>	
	<p><b><u>OPERATIONAL APPROVAL PAPERS</u></b></p>	
10.1	<p><b><u>PAPER: Approval of the Monthly Finance Report as at 31 July 2021</u></b></p> <p><b><u>APPROVED.</u></b></p>	
10.2	<p><b><u>PAPER: Approval of the Economic Appraisal for 67-82 Castlevue, Gilford 28</u></b></p> <p><b><u>APPROVED.</u></b></p>	
10.3	<p><b><u>PAPER: Approval of the Annual Progress Submission to the Equality Commission (Section 75)</u></b></p> <p><b><u>APPROVED.</u></b></p>	

	<b><u>INFORMATION PAPERS</u></b>	
11.	<p><b><u>INFORMATION PAPERS: (1) Monthly Update on Compliance Health and Safety Assurance; (2) Annual Health &amp; Safety Update to the Board (available in Review Room)</u></b></p> <p>There were no questions arising from Members in relation to the above two information papers.</p> <p><b><u>PAPERS NOTED.</u></b></p>	
<b><u>COMMITTEE / TASK AND FINISH GROUP BUSINESS</u></b>		
12.	<p><b><u>PAPERS: (1) Draft Minutes of Resources &amp; Performance Committee Meeting held on 27 July 2021; (2) Draft Minutes of Asset Management &amp; Maintenance Committee Meeting held on Wednesday 28 July 2021</u></b></p> <p>There was no meeting of the SP Progress &amp; Scrutiny Group held in July.</p> <p><b><u>PAPERS NOTED.</u></b></p>	
<b><u>HOUSING COUNCIL</u></b>		
13.	<p><b><u>STANDING ITEM: Housing Council Update</u></b></p> <p><b><u>NOTED.</u></b></p>	
<b><u>ANY OTHER BUSINESS</u></b>		
14.	There was no additional business raised.	

**DATE OF NEXT MEETING**

The next meeting of the Board is scheduled for Wednesday 27 October 2021 (*time to be confirmed, as plans were also underway for a Board Revitalisation Workshop on the same day*).

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**CHAIR**

**Housing**Executive