| Sustaining Tenancies Fund – Expression of Interest Form |
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| **Before completing this form you should carefully read the following sections of the Sustaining Tenancies Fund - Tranche 1 Information Sheet; ‘Who can apply?’, ‘Priority Action Areas’ and ‘What we can and cannot fund’. Please also review the completion guidance for this form.** |
| Project Details |
| **Project Title:** |
| **Are you applying for continuation funding for a project currently / previously funded through the Sustaining Tenancies Grant Funding Programme? If yes, please provide details of the total previous funding award and project end date.** |
| **Please briefly describe the primary issue your project seeks to address and provide an overview of your intended approach. [200 words maximum]** |
| **How have you established/ gathered evidence of the need for this project? [200 words maximum]** |
| **Who and how many people will benefit from the project? [200 words maximum]** |
| **How do you plan to reach the target group (Housing Executive tenants) for your project? [200 words maximum]** |
| **How will those identified above benefit, and when/for how long will they experience these benefits? [200 words maximum]** |
| **Please demonstrate the link between the outcomes of the project and any of the priority action areas or the Action Plan of the** [**Customer Support and Tenancy Sustainment Strategy**](https://www.nihe.gov.uk/Documents/Customer-Support-and-Tenancy-Sustainment-Strategy/Customer-Support-Tenancy-Sustainment-Strategy)**. [200 words maximum]** |
| **What is the estimated duration of your project in months?** |  |
| **What is the estimated total cost of the proposed project?** | **£** |
| **How much grant are you seeking from the Sustaining Tenancies Fund?**  | **£** |
| **Provide detail of funding/ funding which has been applied for from other sources for this Project (e.g. any other Housing Executive funding streams, DfC, CFNI, Housing Association)**

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| **Name of Funder:** | **Amount applied for:** | **Status:** |
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| Organisation Details  |
| **Name of group/ organisation**  |  |
| **Name of the main contact person and their position within organisation**Please complete giving business (not personal) contact details. | *Name*  |   |
| *Position* |  |
| *Telephone* |  |
| *Mobile* |  |
| *Email* |  |
| *Website* |  |
| **Are you aware of any conflict(s) of interest?** If yes, please provide details(For example, please state if any project member would benefit commercially from the project) |
| **Is the group constituted?** If yes, please provide a copy of your constitution document  | **Yes / No** |
| **Is the group in receipt of any other NIHE funding e.g Supporting People, Community Safety etc?**If yes, please provide details below | **Yes/No** |
| **Is the group a registered Charity?**If yes, please provide your NI Charity Commission number | **Yes / No** |
| **Will your project involve working with children and/or adults at risk of harm?** If yes, please provide a copy of your organisation’s relevant Safeguarding Policies | **Yes / No** |
| Declaration |
| I confirm that all the information contained within this Expression of Interest for the Sustaining Tenancies Grant Fund is accurate, and that I am authorised to apply for funding on behalf of the Organisation. |
| **Name of person completing this form** |  |
| **Signature of person completing this form** |  |
| **Position in organisation**  |  |
| **Date**  |  |
| Required Documents Checklist |
| In addition to completion of this form, the following documents will be required before any Expression of Interest can be considered for progression to the Full Application and Project Pitch stage;* Certified copy of your organisation’s most recent audited accounts
* Your organisational Business Plan if you have one (\*for grant applications over £20,000 only\*)
* A copy of your Constitution document (if applicable)
* A copy of your Safeguarding Policies (if applicable)
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| PLEASE RETURN THIS FORM, ATTACHING ALL RELEVANT DOCUMENTATION, TO;SustainingTenancies@nihe.gov.uk  |