

Process

Step 1 Submit a Boiler Replacement Application Form. (Contact your local grants office to get an application form.)

Step 2 When we receive your application form, we will determine your eligibility and issue a Boiler Installer Form.

Step 3 You should seek the advice of an installer about the type of new boiler that best suits your needs and get him to complete the Boiler Installer Form.

Step 4 When we receive your Boiler Installer Form we may inspect your existing boiler. If your boiler is eligible, we will issue an approval to install a new boiler which must be SEDBUK 'A' rated for efficiency. We will also let you know the amount of allowance you will receive.

YOU MUST NOT START ANY WORKS UNTIL WE HAVE ISSUED APPROVAL

Step 5 When the work has been completed, you or your installer should submit the following documents:

Notification of Completion of Works Form	Building Control Completion Certificate
Installer's detailed Invoice	Boiler Commissioning Certificate
BACS form (Instruction to pay allowance into a Bank Account)	Planning Approval (if required)

Step 6 We may inspect the work following which payment will be issued.

Housing Executive

DPS/74/07/13
July 2013
www.nihe.gov.uk

Help with your Application

If you require advice or assistance our Grants Office staff will be pleased to help you.

For more information, please contact your local Grants Office

Tel: 03448 920 900

<p>North East Area northeast.grants@nihe.gov.uk Covers: Antrim, Ballymena, Moyle, Coleraine, Ballymoney, Carrickfergus, Larne and N'abbey District Council areas</p>	<p>Twickenham House Mount Street Ballymena BT43 6PB</p>
<p>Belfast Area belfast.grants@nihe.gov.uk Covers: Belfast City Council area</p>	<p>Laganview House 95 Ann Street Belfast BT1 3HH</p>
<p>South Area south.grants@nihe.gov.uk Covers: Armagh, Craigavon, Banbridge, Newry & Mourne District Council areas</p>	<p>35-45 Boat Street Newry BT34 2DB</p>
<p>South East Area southeast.grants@nihe.gov.uk Covers: Down, Lisburn, Ards, Castlereagh and North Down District Council areas.</p>	<p>3 Graham Gardens Lisburn BT28 1XE</p>
<p>West Area west.grants@nihe.gov.uk Covers: Cookstown, Omagh, Dungannon, and Fermanagh District Council areas</p>	<p>McAllister House Woodside Avenue Omagh BT79 7BP</p>
<p>North West Area derry-londonderrygrants@nihe.gov.uk Covers: Londonderry, Strabane, Limavady and Magherafelt District Council areas</p>	<p>3 Horace Street Londonderry BT48 6JS</p>

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Boiler Replacement Allowance

Up to £1,000 may be available to replace your old boiler

- Do you own your own home?
- Do you earn less than £40,000 a year?
- Is your existing heating boiler at least 15 years old?

If you can answer "Yes" to all of the above questions you are eligible to apply for the new Boiler Replacement Allowance.



Northern Ireland Executive
www.northernireland.gov.uk



Department for Social Development
www.dsni.gov.uk



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Who is eligible to receive the Boiler Replacement Allowance?

The Boiler Replacement Allowance is funded by the NI Executive and administered by the Housing Executive. It is aimed at owner occupiers.

The total gross income must be less than £40,000.

The Allowance is not available to tenants in either the public or private rented sector.

What types of boiler are eligible for the Allowance?

Your existing boiler must be at least 15 years old.

The Allowance applies only to existing oil or gas fired central heating boilers at least 15 years old. You will only be eligible to replace your existing gas boiler if the gas connection to your property was made at least 15 years ago. The allowance does not apply to Economy 7 heating, stoves used exclusively for cooking, back boilers or room heaters.

Does the Allowance apply to any house?

The Allowance is only available for the house in which you live. It is not available for properties used for Bed & Breakfast, second homes, mobile homes or caravans, boats, or buildings used as temporary accommodation.

How much is the Boiler Replacement Allowance?

The amount you receive depends on your total income and the type of boiler you plan to install.

The table below shows the amount available.

Annual Income	New Oil Boiler No Controls	New Oil Boiler with Dual Controls	New Gas* Boiler Conversion
Income under £20k	£700	£1,000	£1,000
Income £20,000 to £39,999	£400	£500	£500

**These allowances will also apply for converting to a wood pellet boiler*

How do you work out my income?

Your total income will include all earnings from your job (including self employment), and any income you receive from benefits, pensions or any other source. Income from all owner/occupiers and their partners will be taken into account.

What type of boiler can I install?

Your new oil or gas fired boiler must be SEDBUK "A" rated for efficiency. Your installer can advise you about this. Dual control boilers mean you can heat your hot water without turning on your central heating, but can be considerably more expensive to install.

Can I convert from oil to a gas or wood pellet boiler?

You may convert from an oil fired boiler to a gas or wood pellet fired boiler. If you are installing a gas boiler for the first time you may also be eligible for additional help from the gas companies. You will need to contact the individual gas company before you carry out any work, as this aspect of the scheme will not be administered by the Housing Executive.

Can I do the work myself?

The work must be carried out by an installer who has suitable experience and expertise. You must use a 'Gas Safe' registered installer for gas boilers.

How Do I Apply?

You can apply by contacting Housing Executive Grants Offices, either in writing, by phone or by e-mail. Grants Office contact information is shown at the end of this leaflet. The office will send you an application form to complete and submit. Please see the step by step guide to the application process on the following page.

Telephone: 03448 920 900

Alternatively you can email the Grants Office for your area at the address overleaf.

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