

CTU273 (Project No. 22.91.1004) – Glassilan Grove

- 1) When suppliers were notified of whether they were successful in the bid? This would be at the start of the 10 day standstill period?

The notifications were issued 08th May 2019. The '10 day standstill period' is not applicable as the value of procurement/contract below threshold.

- 2) When the contract award date for the tender?

The contract award date for the tender was 08 May 2019.

- 3) When the first communication regarding this scheme was sent out to residents. This includes if there was any correspondence informing owners of people who would be visiting the flat or surveying done in relation to this project.

The Housing Executive first wrote to residents on 16 June 2016 regarding this scheme and the condition survey. Please find enclosed a copies of these correspondences.

You will note that some of the information has been redacted as it contains personal data relating to living individual and is exempt from disclosure as the exemption at Section 40(2) of the Freedom of Information Act 2000 (Personal Information) is engaged. In addition, disclosure of this information would be a breach of the Data Protection Act 2018, Schedule 2, Part 3, Paragraph 15 – Protection of rights of others.

Letters sent 12/06/19

[REDACTED]
[REDACTED]
Carrickfergus
County Antrim
BT38 8DQ

12th June 2019

Ref: 22:70:1001

Dear [REDACTED],

Re: Greenisland Balconies- [REDACTED]

The Housing Executive is proposing to complete a scheme to dwellings within your area, including those flats and maisonettes which have been sold.

I am writing to advise you that your home is included in the above scheme, which we are hoping to start in March 2020.

In order to help finalise the work to be included in this scheme, the Housing Executive has appointed Cooke and Kettle to carry out a condition survey of your property.

The survey will commence on 10th June and will be completed over a 5 week period.

As per the terms of your lease, the costs of these works will be recoverable from you. Following the condition survey, we will be writing to you to advise of the estimated costs of the works and you will have one month from the date of the issue of the estimated costs letter to discuss this with our office, to allow these works to proceed to your flat.

The actual costs of these works will not be added to your service charge account until after the works have been completed, however if you wish to spread the costs of these works you should contact Leasehold unit on 03448920900.

We would kindly request that any access required by the contractors is granted to facilitate the survey but please ensure you ask any caller to your home for identification before allowing access.

If you have any further queries do not hesitate to contact the Mid & East Antrim Schemes on 03448920900, Ext: 84134 or 84302

Yours Sincerely

[REDACTED] (Area Manager)

Housing Executive

Ballymena District Office
Twickenham House,
59-71 Mount Street,
Ballymena,
BT43 6BP

Tel: 03448 920 900
Fax: 028 2566 7832
Textphone: 0345 6504381
ballymenadistrict@nihe.gov.uk



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Date: 17th June 2016

Ref: 22:70:1001

Dear [REDACTED]

Further to our letter dated 16th June 2016, please note that JCP Consulting will require access to as many homes as possible in order to carry out a comprehensive survey.

We apologise for any confusion caused and appreciate your co-operation in this matter..

Yours sincerely

[REDACTED]

Mid and East Antrim Area Manager

copy to mid antrim
Sent 16/6/16 1st Class

Housing Executive

Housing Executive
Ballymena District Office
Twickenham House
59 - 71 Mount Street
BT43 6BP
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Date: 16th June 2016

Our Ref: 22.70.1001

Dear [REDACTED],

Re: [REDACTED] - Greenisland Balcony Scheme

I am writing to advise you that your home is due to be surveyed to help us determine the future programme of works for the balconies included in the above proposed scheme.

JCP Consulting have been appointed by the Housing Executive to carry out these surveys over the next few days commencing Tuesday 21st June 2016 next week. It will not be necessary to gain access to your home. All representatives involved will carry personal identification.

Should you have queries regarding this survey please do not hesitate to contact Mid & East Antrim Schemes Team located at Ballymena District Office, Twickenham House, Ballymena - extensions 4302, 4134 and 4264.

Your co-operation in this matter would be greatly appreciated.

Yours sincerely

[REDACTED]
Mid and East Antrim Area Manager