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<prefix> <first name> <surname>  
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<full date>

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Dear <prefix> <last name>

I am writing to you because you have applied for social housing or a transfer within social housing.

The Housing Executive is making changes to the Housing Selection Scheme. This Scheme sets out how we assess your housing need and how social housing landlords allocate their homes. We want to help those waiting for a Housing Executive or Housing Association home secure the right home in the right area.

These changes are being introduced on a phased basis over the next 3 years.

The first changes which apply now are:

1. All applicants will have the ability to choose as many or as few areas of choice as you wish.
2. The Housing Executive will reduce the number of reasonable offers given, from three reasonable offers, to two reasonable offers.

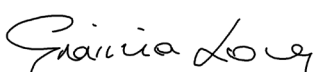
Please take time to read the enclosed leaflet which explains how these changes could impact on you.

**You do not need to take any action.**

You can find out more information on these changes and how they may impact your housing application in the enclosed leaflet and by visiting our website [www.nihe.gov.uk](http://www.nihe.gov.uk)

The enclosed leaflet also contains contact information so you can easily get in touch to discuss your housing situation. Your Housing Advisor/Patch Manager will be able to support you throughout your application.

Best wishes,



**Grainia Long, Chief Executive**