

Housing Executive: Policy Screening

Part 1 - Policy Scoping

The first stage of the screening process involves scoping the policy under consideration. The purpose of policy scoping is to help prepare the background and context and set out the aims and objectives for the policy, being screened. At this stage, scoping the policy will help identify potential constraints as well as opportunities and will help the policy writer work through the screening process on a step by step basis.

Name of the policy

Control of Substances Hazardous to Health Policy

Information about the policy (General Context Statement)

Control of Substances Hazardous to Health Policy

Is this an existing, revised or a new policy?

(Please mark an 'X' where appropriate)

Existing	Revised	New
	X	

What is it trying to achieve? (Intended Aims/Outcomes)

The objective of this Policy is to ensure that exposure to all substances hazardous to health are adequately controlled and any associated risks to staff, contractors, tenants or members of the public are effectively managed on all Northern Ireland Housing Executive managed sites.

Are there any Section 75 categories which might be expected to benefit from the intended policy?

If so, explain how.

N/A

Who initiated or wrote the policy?

Health and Safety Services, Corporate Services Department

Who owns and who implements the policy?

NIHE, Health and Safety Services, Corporate Services Department

Implementation factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?	
If yes, are they:	
(Please mark an 'X' where appropriate)	
	Financial

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?	
If yes, are they:	
(Please mark an 'X' where appropriate)	
X	Legislative
	Other (Please Specify) :

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?	
(Please mark an 'X' where appropriate and detail as necessary)	
X	Staff
X	Service Users, Customers
	Other Public Sector Organisations
	Voluntary/Community/Trade Unions
	Other (Please Specify) :

Other policies with a bearing on this policy

What are they?

General Health & Safety Policy

Personal Protective Equipment Policy

Incident Reporting & Investigation Policy

Who owns them?

NIHE, Health and Safety Services, Corporate Services Department

Available evidence

Evidence to help inform the screening process may take many forms. Policy Writers should ensure that their screening decision is informed by relevant data.

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories that evidence is required for.

Section 75 category	Details of evidence/information
Religious belief	<p>The need of all section 75 groups are the same with regard to the COSHH Policy. The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. In relation to the policy the following evidence applies across all the S75 categories:</p> <ul style="list-style-type: none"> • Health and Safety at Work (NI) Order 1978 • Management of Health and Safety at Work Regulations (NI) 2000 • Control of Substances Hazardous to Health (NI) Regulations 2003 • The Dangerous Substances and Explosive Atmospheres Regulations 2002 (DSEAR) • Chemical Labelling and Packaging Regulations – CLP Regulations (came into force on 20 January 2009) • Registration, Evaluation, Authorisation & Restriction of Chemicals (REACH) • EH40 2005 Workplace Exposure Limits
Political opinion	
Racial group	
Age	
Marital status	
Sexual orientation	
Men and women	
Disability	
Dependants	

Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories that are affected.

Section 75 category	Details of needs/experiences/priorities
Religious belief	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different religious belief.
Political opinion	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different political opinion.
Racial group	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different racial group. However, there may be a need for the translation of information if a language

Section 75 category	Details of needs/experiences/priorities
	barrier is identified. This is because of the is 'to ensure that adequate information is provided to all staff and contractors who are tasked to work on NIHE property'.
Age	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different ages.
Marital status	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different marital status.
Sexual orientation	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different sexual orientation.
Men and women	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people of different sex.
Disability	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people with a disability. However, there my be a requirement for information to be produced in alternative formats for people with sensory disabilities. This is because of the is 'to ensure that adequate information is provided to all staff and contractors who are tasked to work on NIHE property'.
Dependants	The policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances. Therefore there no impact on people with or without dependants.

Part 2 - Screening questions

Please see guidance below for further information

Screening questions

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories? minor/major/none		
Section 75 category	Details of policy impact	Level of impact? minor/major/none
Religious belief	As highlighted above the policy sets guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and	None
Political opinion		

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories? minor/major/none		
Racial group	other persons affected by exposure to, or use of hazardous substances. Therefore, the impact across all S75 groups is none. However, in relation to language barriers and sensory disabilities there may be a need for translated information and information to be produced in alternative formats.	
Age		
Marital status		
Sexual orientation		
Men and women		
Disability		
Dependants		

2. Are there opportunities to better promote equality of opportunity for people within the Section 75 equalities categories?		
Section 75 category	If Yes, provide details	If No, provide reasons
Religious belief		This policy does not provide opportunities to better promote equality of opportunity as it is a policy that provides guidance and procedures that must be followed to protect the health & welfare of all Housing Executive and other persons affected by exposure to, or use of hazardous substances.
Political opinion		
Racial group		
Age		
Marital status		
Sexual orientation		
Men and women		
Disability		
Dependants		

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group? minor/major/none		
Good relations category	Details of policy impact	Level of impact minor/major/none
Religious belief	There is no impact on good relations within this policy.	None
Political opinion		

Racial group		
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4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?		
Good relations category	If Yes, provide details	If No, provide reasons
Religious belief		There are no opportunities to better promote good relations as the policy aim is to provide guidance and procedures that must be followed when working with hazardous substances.
Political opinion		
Racial group		

Additional considerations

Multiple Identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities?

(For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

N/A

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

Disability Duties:

1. Does this policy affect (or have the potential to affect) disabled people? (Please mark an 'X' where appropriate)

Yes	No
	X

2. If yes, how does this policy pay due regard to the promotion of positive attitudes towards disabled people?

3. If yes, does this policy provide any opportunity for the engagement of, or participation of any stakeholder representatives? e.g. Housing Community network. (Please mark an 'X' where appropriate)

Yes	No

4. If yes, what efforts have been made to encourage the participation of disabled people?

Human Rights:

The Screening Team must consider the Human Rights “Convention Checklist” set out below. The Screening Team must be satisfied that the policy does not interfere (unless justified by a legitimate, necessary and/or proportionate aim) with any of the rights listed. On occasion, the Screening Team may require legal advice to assure the Board/CXBC of adequate consideration of Human Rights.

There are no Human Rights issues with this policy.

Additional Human Rights Conventions:

There are many international instruments that the UK Government have made commitments to progressively realise. Some of these impact on housing policy and it is important that when we make policy that we can assure the Board that cognisance of these instruments has been observed. This is particularly important where policies affect or have the potential to affect children and young people and disabled people. The Screening Team may wish to seek additional legal advice or views of representative groups.

Monitoring:

How will this policy be monitored for equality impacts in accordance with the Housing Executive’s Equality Scheme?*

The Policy will be reviewed on a regular basis in accordance with Health and Safety Legislation.

*Guidance available from the Equality Monitoring Officer, Equality Unit.

Part 3 - Screening Team decision

Does this policy require an equality impact assessment? (Please mark an ‘X’ where appropriate)

Yes	No
	X

Reasons for the decision:

The aim policy is to ensure that exposure to all substances hazardous to health are adequately controlled and any associated risks to staff, contractors, tenants or members of the public are effectively managed on all Northern Ireland Housing Executive managed sites. Therefore, there is there is no impact to the equality of any specific S75 category.

Part 4 - Approval and authorisation

Screened by: (Please insert name below)	Position/Job Title	Date
Lee Duffin	Equality & Safeguarding Manager	14/12/22
Approved by:		
Tony Steed	EDIS Manager	14/12/22