

**Actions**  
**Northern Ireland House Condition Survey 2023**  
**3<sup>rd</sup> Steering Group Meeting (via web-ex)**  
**27 October 2022**

**Attendees:**

Catherine Blease – NIHE  
 Jahnet Brown – NIHE  
 Sharon Jeffers – NIFHA  
 Gerard Jervis – NIHE  
 Claire Kennedy – NIHE (minutes)  
 Julie Lavery – DfC  
 Brendan Morgan – NISRA  
 Ursula McAnulty – NIHE (Chair)  
 Celeste McCallion – DfC  
 Donna McLarnon – NIHE  
 Nicola Shiels – NISRA  
 Michael Thompson – LPS

		Action for:
<b>2.0</b>	<b>Minutes of previous meeting (12 January 2021)</b> U McAnulty explained that she did not plan to go through the minutes and actions from the previous meeting as a significant amount of time had passed. The group was in agreement.	
<b>3.0</b>	<b>Progress report</b> U McAnulty went through the progress report which was distributed to the group in advance of the meeting. The last progress report was sent to Steering Group members by email on 25 January 2022.	
<b>3.2</b>	<b>Modelling</b> U McAnulty outlined reports published using data modelled from the 2016 HCS and other reports requested by users, including Fuel poverty (FP) estimates for 2020 and 2021.	
<b>3.2.1</b>	For the 2020 FP estimates, U McAnulty explained that we had planned to complete consistency checks for income using external data sources, including the Family Resources Survey (FRS), however the pandemic resulted in a lack of data for 2020.  U McAnulty invited the views of the group in relation to publishing the 2020 FP estimates in light of the absence of these consistency checks.	
<b>3.2.2</b>	The general consensus from the group was to publish the 2020 FP estimates with caveats. Actions from the group discussion: <ul style="list-style-type: none"> <li>• A consistent message to users was used by various different departments around reporting uncertainty due to the pandemic. The HCS Team will look at this wording;</li> <li>• The HCS Team should contact the FRS Team again to find out what figures may be available to them;</li> <li>• J Lavery will ask the Fuel Poverty Strategy Team for their views.</li> </ul>	HCS Team HCS Team J Lavery

<b>3.4</b>	<b>Pilot Survey</b>	
<b>3.4.2</b>	B Morgan will send U McNulty the NISRA protocols for in-home interviewing.	B Morgan
<b>3.5</b>	<b>Questionnaire</b> U McNulty asked the group if they have any comments on the questionnaire to contact the HCS Team, however to be mindful that any changes or suggestions should be kept to an absolute minimum as the questionnaire is in the final stages.	Steering Group
<b>4.0</b>	<b>Sample frame and sampling</b>	
<b>4.5</b>	With regards to the next survey, the HCS Team discussed the source to use for the sample frame. Further discussions will take place with B Morgan and C Blease to define the frame.	HCS Team
<b>7.0</b>	<b>Date of next meeting</b> The group will meet again towards the end of January 2023.	