

MINUTES OF THE 667TH MEETING OF THE NORTHERN IRELAND HOUSING EXECUTIVE HELD ON WEDNESDAY 25 JANUARY 2017 AT 10 AM IN THE BOARDROOM, THE HOUSING CENTRE, 2 ADELAIDE STREET, BELFAST

The Chairman requested all present to switch their mobile devices to silent.

The Interim Chair welcomed Kim Smyth to the meeting, recently appointed to the role of Secretariat Manager.

	<p>PRESENT</p> <p>Professor P Roberts Interim Chair</p> <p>Councillor C Elattar</p> <p>Alderman B Keery</p> <p>Councillor H Legge</p> <p>Mr G Lomax</p> <p>Mr K Millar</p> <p>Mr J McCall</p> <p>Mr D Wilson</p>
	<p>IN ATTENDANCE</p> <p>Mr C Bailie Chief Executive</p> <p>Mr T McCartney Director of Corporate Services</p> <p>Mrs C McFarland Director of Finance</p> <p>Mr G Flynn Director of Housing Services</p> <p>Miss S McCauley Director of Regional Services</p> <p>Mr J Blease Head of Communications & Secretariat</p> <p>Mr A Kennedy Assistant Director, Asset Strategy</p> <p>Mrs K Smyth Secretariat Manager</p> <p>Ms S Winter Senior Officer</p> <p>Mr P Price Department for Communities</p> <p>Ms H Brown Department for Communities</p>
1.	<p>APOLOGIES</p> <p>Apologies were noted from Councillor Phillip Brett and Mr P Isherwood (Director of Asset Management).</p>
2.	<p>DECLARATION OF INTERESTS</p> <p>Three declarations were received as follows (<i>given the nature of the interests declared, the Chairman confirmed Members did not have to absent from the Boardroom during discussion</i>) -</p> <ul style="list-style-type: none"> • Item 7.11 - Mr K Millar (<i>close personal relationship with the Chair of one of the tenderers</i>). • Councillor C Elattar (<i>daughter employed by H&A Mechanical Services</i>). • Item 6 - Mr G Lomax (<i>former Chief Executive, Helm Housing Association</i>).

		Action
3.	MINUTES / MATTERS ARISING / MATTERS BROUGHT FORWARD	
3.1	<p>Minutes of the 666th Board Meeting held on Wednesday 25 January 2017 - Paper No. 668/3(1)</p> <p>Proposed by Mr Bill Keery Seconded by Mr Ken Millar and</p> <p>RESOLVED - that the above Minutes be approved and signed by the Chairman.</p>	INTERIM CHAIR
4.	INTERIM CHAIRMAN'S BUSINESS The Interim Chair briefed the Board on the following matters.	
4.1	<p>Staff Declarations of Interest</p> <p>NOTED: the need for further improvement in Staff Declarations of Interest, although the improved uptake to date was acknowledged.</p>	DCS
4.2	<p>Audit & Risk Assurance Committee</p> <p>APPROVED: Mr Jim McCall was nominated to fill the interim vacancy on the Audit & Risk Assurance Committee.</p>	SEC
4.3	<p>CIH Conference in Manchester</p> <p>AGREED: any Member wishing to attend the CIH Annual Conference in Manchester from 27 to 29 June 2017 to confirm with Secretariat as soon as possible.</p>	ALL
4.4	<p>Board Away Day</p> <p>AGREED: to provisionally schedule the Board Away Day for Tuesday 30 May 2017. The Board meeting will take place as scheduled on 31 May 2017.</p>	SEC
5.	PAPERS FOR APPROVAL	
5.1	<p>Corporate & Business Planning for 2017/18 - 2020/21 - Paper No. 667/8(9)</p> <p>PAPER APPROVED.</p>	DCS

		Action
5.2	<p>South Antrim Aluminium Bungalows: Thermal Improvement and Associated Internal Upgrading (Project No 21.84.1001) - 667/8(8)</p> <p>PAPER APPROVED.</p> <p>NOTED: the Director of Asset Management to respond to the Interim Chairman on how bi-metal corrosion is dealt with in these types of properties; request for Communications to obtain wider publicity for this and similar schemes.</p>	ADAM HCCS
6.	PAPERS FOR INFORMATION	
6.1	<p>Investment Plan - Paper No. 667/9(3)</p> <p>PAPER NOTED.</p>	
6.2	<p>Emergency Approval: The Housing Executive's Response to the draft Programme for Government Consultation - Paper No. 667/9(5)</p> <p>PAPER NOTED.</p>	
7.	<p>ANY OTHER BUSINESS</p> <p>None considered.</p>	
8.	<p>DATE AND VENUE OF THE NEXT BOARD MEETING</p> <p>The next meeting of the Board will be held on Wednesday 22 February 2017 at 10.00 am in the Boardroom, The Housing Centre, 2 Adelaide Street, Belfast.</p>	

There being no further business the meeting concluded at 12.55pm.

INTERIM CHAIRMAN