

MINUTES OF THE 725TH MEETING OF THE NORTHERN IRELAND HOUSING EXECUTIVE, HELD ON WEDNESDAY 31 AUGUST 2022 AT 9.30AM (PRIVATE SESSION FROM 9.15AM)

Professor Roberts welcomed everyone to the meeting and requested that all mobile devices be switched to silent.

	<p><u>PRESENT:</u></p> <p>Professor P Roberts Chair Mr J McMullan Vice Chair Mr D Wilson Board Member Mr C Welch Board Member (Zoom) Ms P Leeson Board Member (Zoom) Cllr M Ruane Board Member Cllr C Elattar Board Member (Zoom) Ald A Grehan Board Member Mr G Martin Boardroom Apprentice</p>
	<p><u>IN ATTENDANCE:</u></p> <p>Mrs G Long Chief Executive Mr D Moore Director of Corporate Services Mrs C McFarland Director of Finance, Audit and Assurance Mrs J Hawthorne Interim Director of Housing Services Mr P Isherwood Director of Asset Management Ms S McCauley Director of Regional Services Mr J Blease Head of Corporate Communications Mr E Jones BCPRG Manager (Zoom) Mr J McCandless Senior Communications Manager (PR & Comms) Mrs K Smyth Secretariat Manager</p>
	<p><u>APOLOGIES:</u></p> <p>Mr J McCall Board Member Ald A Bresland Board Member</p>
<p>1.1</p>	<p><u>Welcome and Apologies</u></p> <p>PR welcomed everyone to the Meeting, noted the above two apologies and, in particular, introduced and welcomed JMcC (observing at his first Board Meeting), and paid tribute to GM (Boardroom Apprentice), this being his last Board meeting.</p>

	<p>PR took the opportunity to highlight that a number of previous Boardroom Apprentices had gone on to secure formal non-Executive roles with various organisations following their experience with NIHE, and he wished Gary similar success, hoping that the experience had exposed him to the complexities, commitment and contribution required from a Non-Executive Director. GM expressed his sincere appreciation to the Board for the opportunity, which he described as invaluable, and in particular to his Board Buddy (DW) for the support throughout the year.</p>	
1.2	<p><u>Declarations of Interests</u></p> <p>None.</p>	
<p><u>BOARD BUSINESS</u></p>		
		<p><u>Action</u></p>
2.1	<p><u>DRAFT MINUTES:</u> Board Meeting held on Wednesday 6 July 2022</p> <p><u>RESOLVED:</u> the Board virtually approved the above Minutes as an accurate record for signing by the Chair (circulated by email following the meeting).</p>	
2.2	<p><i>Matters Arising from Minutes</i></p> <p>None raised.</p>	
2.3	<p><i>Actions Brought Forward List</i></p> <p><u>AGREED:</u> to remove the one remaining item related to Weavers Cross, an update being captured within the Chief Executive’s Report to the Board (item 3.3).</p>	
2.4	<p><u>PAPER:</u> Board Workplan</p> <p>Noted.</p>	
2.5	<p><u>PAPER:</u> Record of Urgent ‘Virtual’ Approval Paper – Continuation of Provision of Homeless Connect Starter Packs for Housing Executive Tenants (incorporating comments from officers in response to enquiries from Members).</p> <p><u>NOTED:</u> Board Members’ <u>virtually</u> approved the above urgent paper on 12 August 2022, namely -</p> <p><u>RESOLVED:</u> the Board approved the above paper Recommendation.</p>	

<u>STANDING ITEMS</u>		
3.1	<u>VERBAL REPORT:</u> Chair's Business <u>NOTED.</u>	
3.2	<u>PAPER:</u> Updated Board and Independent Committee Appointments and Terms of Office <u>NOTED.</u>	
3.3	<u>NOTING PAPER:</u> Chief Executive's Monthly Update Report & Emerging Issues <u>PAPER NOTED.</u>	
<u>STRATEGIC BUSINESS</u>		
4.1	<u>DISCUSSION PAPER:</u> Overview of NIHE Programmes to Alleviate Cost of Living Challenges <u>NOTED.</u>	
4.2	<u>DISCUSSION PAPER:</u> Hope Street Update and Legal Opinion (subject to Legal Privilege, not for disclosure) <u>NOTED.</u>	
<u>APPROVAL PAPERS</u>		
5.1	<u>APPROVAL PAPER:</u> Finance Report as at 31 July 2022 <u>APPROVED.</u>	
5.2	<u>APPROVAL PAPER:</u> Performance Monitor at the end of July (Month 4) of the 2022/2023 Business Year <u>APPROVED.</u>	
5.3	<u>APPROVAL PAPER:</u> CT068a Response Maintenance: Service Continuation, Dispute and Contract Uplift <u>APPROVED.</u>	

<u>INTERVAL</u>		
A five minute interval took place at 11am, with all Members and Officers previously present returning to their seats at 11.10am.		
5.4	<u>APPROVAL PAPER:</u> Approval to Award Lot Contracts; CT098 External Cyclical Maintenance <u>APPROVED.</u>	
5.5	<u>APPROVAL PAPER:</u> CT0105 Planned Maintenance Works - Lisburn and Castlereagh Area <u>APPROVED.</u>	
5.6	<u>APPROVAL PAPER:</u> Request for Board Approval to Increase to CT019 Contract Value <u>APPROVED.</u>	
5.7	<u>APPROVAL PAPER:</u> CT016 - Service Continuation & Contract Uplift <u>APPROVED.</u>	
5.8	<u>APPROVAL PAPER:</u> Business Case - Hall at 22 Clarawood Park, Belfast <u>APPROVED.</u>	
5.9	<u>APPROVAL PAPER:</u> Yearly Update on Major Adaptations (MAPD) - 2021/22 <u>APPROVED.</u>	
5.10	<u>APPROVAL PAPER:</u> Supporting People Programme - Annual Report 2021/22 <u>APPROVED.</u>	
5.11	<u>APPROVAL PAPER:</u> Supporting People System Replacement <u>APPROVED.</u>	
<u>NOTING PAPERS</u>		

6.1	<p><u>PAPER: Annual Progress Report to the Equality Commission 2021/2022</u></p> <p>As Equality and Human Rights Champions for the NIHE, PR, CE and PL welcomed the paper.</p> <p><u>RESOLVED:</u> the Board noted the Annual Report to the Equality Commission 2021/22, paying tribute to the team (particularly TS), on the dedication and commitment in providing an excellent job supporting the whole organisation.</p>	
<p><u>COMMITTEE BUSINESS (COMMITTEE CHAIR UPDATES)</u></p>		
7.	<p>The Committee Chairs present summarised their respective items of business (undernoted), bringing the Board’s attention to specific items felt to be of interest to Members contained therein.</p> <p>7.1 <u>VERBAL REPORT & PAPER: Briefing Note from ARAC Committee Chair - Meeting held on 23 June 2022</u></p> <p><u>NOTED.</u></p> <p>7.2 <u>PAPER: Draft Minutes - Resources & Performance Committee Meeting held on 22 July 2022 -</u></p> <p><u>NOTED.</u></p> <p>7.3 <u>VERBAL REPORT & PAPER: Draft Minutes - Asset Management and Maintenance Committee Meeting held on Wednesday 27 July 2022</u></p> <p><u>NOTED.</u></p>	
<p><u>STANDING ITEMS</u></p>		
8.1	<p><u>STANDING ITEM: Housing Council - Monthly Update</u></p> <p>On behalf of Housing Council Members, CE recorded condolences to the family circle of Alderman JF, remarking on the loss to the Housing Council, JF having been a long standing member.</p> <p><u>NOTED.</u></p>	
<p><u>ANY OTHER BUSINESS</u></p>		

8.2	<p><u>VERBAL REPORT:</u> the Chair referred to a request for delegated authority to be granted to the Tenant & Customer Services Committee on Monday 12 September 2022 to consider a “Furniture Contract Renewal” Paper from Housing Services.</p> <p><u>RESOLVED:</u> the Board granted the above delegated authority, the item not being deemed novel or contentious, and there being no concerns arising from the Board or Committee Chair.</p>
<u>DATE OF NEXT MEETING</u>	
9.	The next Board Meeting was scheduled for Wednesday 31 October 2022 at 10am (Private Session at 9.30am), although it was noted this would be preceded by the Special Board Meeting scheduled for Wednesday 28 September 2022 at 2pm.

There being no further business, the Chair thanked everyone for their attendance, the meeting concluded at 11.45am.

The Chair again reiterated his best wishes to GM in competing in future ‘Public Appointments’ recruitment exercises, following which, some photos were taken.

CHAIR