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**MINUTES OF THE 732ND BOARD MEETING OF THE NORTHERN IRELAND
HOUSING EXECUTIVE HELD ON MONDAY 26 JUNE 2023
AT 10AM IN THE BOARDROOM, HOUSING CENTRE, BELFAST**

PRESENT:

Mrs N Lappin	Chair
Mr J McMullan	Vice Chair
Mrs P Leeson	Board Member
Mr J McCall	Board Member
Mr C Welch	Board Member
Mr D Wilson	Board Member
Ms P Rogina	Boardroom Apprentice

IN ATTENDANCE:

Ms G Long	Chief Executive
Mr D Moore	Director of Corporate Services
Mrs C McFarland	Director of Finance, Audit and Assurance
Mr P Isherwood	Director of Asset Management
Ms E Newberry	Interim Director of Regional Services
Mrs J Hawthorne	Director of Housing Services
Mr J Blease	Head of Corporate Communications
Mr E Jones	Risk and Governance Manager (Secretary)
Mr A Noble	Board and Committee Support Officer

APOLOGIES:

None

1.1 Welcome and Apologies

The Chair welcomed members to the meeting (meeting commenced at 10.08am), noting that the meeting was being recorded, solely for the purposes of factual accuracy of the minute; the recording would be disposed of once the minutes of the meeting were ratified, all members were present. The Chair also advised members that a short pulse survey would issue to members after the meeting to help identify good practice and any areas for improvement for Board meetings, and encouraged members to participate.

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1.2	<u>Declarations of Interest</u> No declarations of interest were raised by members.	
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BOARD BUSINESS

		<u>Action</u>
2.1	<p><u>DRAFT MINUTES:</u> 730th Board Meeting held on Wednesday 26 April 2023.</p> <p>Members were content with the minutes as drafted, subject to the following amendment on item 5.6 Maintenance & Improvements Works at South and East Belfast - Tender Award CT0123 (pg 15), to be amended as follows (in italics):</p> <p style="padding-left: 40px;">“Mr Isherwood presented the paper for Board approval, noting that the tender process had been considered and [approved] <i>recommended for submission to the Board</i> by the Asset Management and Maintenance Committee.”</p> <p><u>RESOLVED:</u> The Board approved the draft minutes of the 730th Board meeting as an accurate record, subject to the amendment noted above, for signing by the Chair.</p>	
2.2	<p><u>DRAFT MINUTES:</u> 731st Board Meeting held on Monday 22 May 2023.</p> <p>Members were content with the draft minute, without amendment.</p> <p><u>RESOLVED:</u> The Board approved the draft minutes of the 731st Board meeting as an accurate record for signing by the Chair.</p>	
2.3	<p><u>MATTERS ARISING FROM MINUTES</u> No matters arising were raised from the minutes of the previous meeting.</p>	
2.4	<p><u>ACTIONS BROUGHT FORWARD LIST</u> The Chair noted the status of current actions.</p>	

STANDING ITEMS

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3.1	<u>CHAIR'S BUSINESS</u> <u>NOTED.</u>	
3.2	<u>CHIEF EXECUTIVE'S REPORT</u> <u>NOTED.</u>	

<u>STRATEGIC BUSINESS</u>		
4.1	<u>BUDGET 2023/24 UPDATE</u> <u>NOTED.</u>	
4.2	<u>PAPER: Social Housing Development Programme (SHDP) Delivery Performance and compliance with Strategic Guidelines requirements (2022/23) and the Delivery Risk Assessment for the 2023-24 SHDP</u> <u>NOTED.</u>	
4.3	<u>PAPER: Financial Inclusion Strategy 2023-28</u> <u>APPROVED.</u>	
<u>APPROVAL PAPERS</u>		
5.1	<u>PAPER: Finance Report as at 31 May 2023</u> <u>APPROVED.</u>	
5.2	<u>PAPER: Performance Monitor, as at 31 May 2023</u> <u>APPROVED.</u>	
5.3	<u>PAPER: Organisational Assurance Statement Q1 2023/24</u> <u>APPROVED.</u>	
5.4	<u>PAPER: Whistleblowing Policy and Procedure</u> <u>PAPER DEFERRED.</u>	

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5.5	<u>PAPER: Approval of Business Case 24 A&B Glenmanus Road</u> <u>APPROVED.</u>	
5.6	<u>PAPER: Board Update on CT055 Planned Maintenance Contracts</u> <u>APPROVED.</u>	
<u>COMMITTEE BUSINESS (UPDATES FROM COMMITTEE CHAIRS)</u>		
6.1	<u>VERBAL REPORT:</u> Briefing from ARAC Committee Chair - Meeting held on Tuesday 13 June 2023	
6.2	<u>VERBAL REPORT:</u> Briefing from Tenant and Customer Services Committee Chair – Meeting held on Monday 15 May 2023	
6.3	<u>VERBAL REPORT:</u> Briefing from Resources and Performance Committee Chair – Meeting held on Tuesday 30 May 2023	
6.4	<u>VERBAL REPORT:</u> Briefing from Asset Management and Maintenance Committee Chair – Meeting held on Wednesday 31 May 2023 <u>NOTED.</u>	
<u>STANDING ITEM</u>		
7.	<u>ANY OTHER BUSINESS</u> <u>NOTED.</u>	
<u>DATE OF NEXT MEETING</u>		
8.	The date of the next Board Meeting was confirmed as Wednesday 30 August at 10am, to be held in the Housing Centre. The meeting concluded at approximately 12.05pm.	

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CHAIR