

Actions
Northern Ireland House Condition Survey 2023
4th Steering Group Meeting (via web-ex)
8 March 2023

Attendees:

Catherine Blease – NIHE
 Jahnet Brown – NIHE
 Dermot Donnelly – NISRA
 Sharon Jeffers – NIFHA
 Gerard Jervis – NIHE
 Claire Kennedy – NIHE (minutes)
 Ursula McAnulty – NIHE (Chair)
 Celeste McCallion – DfC
 Donna McLarnon – NIHE
 Nicola Shiels – NISRA

Apologies: Chris Mills, Michael Thompson

		Action for:
1.0	Welcome U McAnulty welcomed everyone to the meeting. Apologies were noted.	
2.0	Progress report U McAnulty went through the progress report which was distributed to the group in advance of the meeting. The main purpose of the meeting was to look at the sample strategy.	
2.3	Sample Design issues	
2.3.1	U McAnulty went through the sample design for 2023, confirming that the total sample would add up to 6,990 addresses.	
2.3.2	U McAnulty advised that the sample will include a resample; this enables tenure changes to be monitored over time.	
2.3.3	U McAnulty advised that in some previous years of the survey a proportion of the resample was based on unfit or unfit, defective properties. Due to the small numbers of unfit properties, the resample will include full surveys completed in 2016.	
2.3.4	The HCS Team will send NISRA the 2,023 addresses where full surveys were completed in 2016. The 2,023 addresses will be taken out of the base sample for the fresh sample – U McAnulty to include in the formal sample request letter.	HCS Team UM
2.3.6	U McAnulty will include the numbers to be drawn for each LGD in the sample request letter.	UM
3.0	Next steps U McAnulty will finalise the formal request letter for the sample and send to NISRA.	UM