

# Housing Executive

**MINUTES OF THE 722<sup>ND</sup> MEETING OF THE NORTHERN IRELAND  
HOUSING EXECUTIVE, HELD ON WEDNESDAY 27 APRIL 2022 AT 10AM  
(PRIVATE SESSION FROM 9.30AM)**

Professor Roberts welcomed everyone to the meeting and requested that all mobile devices be switched to silent.

	<p><b><u>PRESENT:</u></b></p> <p>Professor P Roberts      Chair          Mr J McMullan          Vice Chair          Mr D Wilson              Board Member          Mr C Welch                Board Member          Ms P Leeson               Board Member          Cllr M Ruane              Board Member          Cllr C Elattar              Board Member          Ald A Grehan              Board Member</p>	
	<p><b><u>IN ATTENDANCE:</u></b></p> <p>Mrs G Long                Chief Executive          Mr D Moore                Director of Corporate Services          Ms S McCauley            Director of Regional Services          Mrs C McFarland         Director of Finance, Audit and Assurance          Mrs J Hawthorne         Interim Director of Housing Services          Mrs L Vincent             Assistant Director Asset Management          Mr J Blease                Head of Corporate Communications          Mr E Jones                BCPRG Manager          Mr P Reid                  Head of Land &amp; Housing Analytics - item 5.2          Mrs K Smyth               Secretariat Manager</p> <p>Mr G Martin                Boardroom Apprentice          Ms C O'Neill               CPANI Mentee</p> <p>Ms C Robinson            BCS - Item 3          Ms P McConnell         BCS - Item 3          Ms J Hughes               BCS - Item 3</p>	
	<p><b><u>APOLOGIES:</u></b></p> <p>Mr J McCall                Board Member          Ald A Bresland            Board Member          P Isherwood               Director of Asset Management</p>	

1.1	<p><b><u>Welcome and Apologies</u></b></p> <p>PR welcomed everyone to the Meeting and noted three apologies. In addition, he introduced and welcomed two new placements from the Secretariat Team - JB (Housing Graduate) and JMcM (Senior Executive Assistant), who were observing the first section of the meeting for induction purposes.</p>	
1.2	<p><b><u>Declarations of Interests</u></b></p> <p>None received.</p>	
		<b><u>Action</u></b>
<b><u>BOARD BUSINESS</u></b>		
2.1	<p><b><u>DRAFT MINUTES - Board Meeting - Wednesday 23 February 2022</u></b></p> <p><b><u>RESOLVED:</u></b> the Board unanimously approved the circulated Minutes as an accurate record for signing by the Chair.</p>	
2.2	<p><b><u>DRAFT MINUTES - Special Meeting - Thursday 24 March 2022</u></b></p> <p><b><u>RESOLVED:</u></b> the Board unanimously approved the circulated Minutes as an accurate record for signing by the Chair.</p>	
2.3	<p><b><u>Matters Arising from Members</u></b></p> <p>None raised.</p>	
2.4	<p><b><u>PAPER: Actions Brought Forward</u></b></p> <p>Paper noted.</p>	
2.5	<p><b><u>PAPER: Forward Work Plan 2022</u></b></p> <p>Noted, and remained subject to change, particularly in light of the outcome of the Election.</p>	
3.	<p><b><u>PRESENTATION - Process for External Board Effectiveness Review by BCS</u></b></p> <p><b><u>NOTED.</u></b></p>	
<b><u>STANDING ITEMS</u></b>		

4.1	<b><u>VERBAL REPORT: Chair's Business</u></b>  <b><u>NOTED.</u></b>	
4.2	<b><u>PAPER: Chief Executive's Monthly Update Report &amp; Emerging Issues</u></b>  <b><u>PAPER NOTED.</u></b>	
<b><u>STRATEGIC BUSINESS</u></b>		
5.1	<b><u>PAPER: Draft NIHE Annual Governance Statement 2021/22</u></b>  <b><u>RESOLVED:</u></b> the Board marked as read, and approved the proposed content of the Draft NIHE Annual Governance Statement 2021/22.	
5.2	<b><u>PAPER: Extension of the Leasehold Term of Sold Flats Policy</u></b>  <b><u>APPROVED.</u></b>	
<b><u>APPROVAL PAPERS</u></b>		
6.1	<b><u>PAPER: Monthly Finance Report as at 31 March 2022</u></b>  <b><u>APPROVED.</u></b>	
6.2	<b><u>PAPER: Housing Benefit System - Hosting Management Development Budgets 2022-2023</u></b>  <b><u>APPROVED.</u></b>	
6.3	<b><u>PAPER: E1167 - Provision, Implementation and Support of an integrated HR and Payroll System</u></b>  <b><u>APPROVED.</u></b>	
6.4	<b><u>PAPER: Performance Monitor at the end of the 2021/22 business year as at 31 March 2022</u></b>  <b><u>APPROVED.</u></b>	
6.5	<b><u>PAPER: Research Programme 2022-2023</u></b>  <b><u>APPROVED.</u></b>	

6.6	<p><b><u>PAPER: Proposed Increase to Scheme Work Related Payments for Tenants</u></b></p> <p><b><u>APPROVED.</u></b></p>	
6.7	<p><b><u>PAPER &amp; BUSINESS CASE: Vesting and Demolition of 53-57 Fortwilliam Parade</u></b></p> <p><b><u>APPROVED.</u></b></p>	
<p><b><u>COMMITTEE BUSINESS (UPDATES FROM COMMITTEE CHAIRS)</u></b></p>		
7.1	<p><b><u>PAPER: Draft Minutes - Shadow Tenant and Customer Services Committee Meetings held on Thursday 3 March 2022 and Friday 25 March 2022</u></b></p> <p><b><u>NOTED.</u></b></p>	
7.2	<p><b><u>VERBAL REPORT: Briefing from ARAC Committee Chair from Quarterly Meeting held on Tuesday 8 March 2022</u></b></p> <p><b><u>NOTED.</u></b></p>	
7.3	<p><b><u>PAPER: Draft Minutes - Resources &amp; Performance Committee Meeting held on Tuesday 29 March 2022</u></b></p> <p><b><u>NOTED.</u></b></p>	
7.4	<p><b><u>PAPER: Draft Minutes - Asset Management and Maintenance Committee Meeting held on Wednesday 30 March 2022</u></b></p> <p><b><u>NOTED.</u></b></p>	
<p><b><u>ANY OTHER BUSINESS</u></b></p>		
8.	<p><b><u>One Additional Item was discussed - King's Road Flats, Belfast</u></b></p> <p><b><u>NOTED.</u></b></p>	
<p><b><u>DATE OF NEXT MEETING</u></b></p>		
8.	<p>The next Board Meeting was scheduled for the morning of Wednesday 27 April 2021.</p>	

# Housing Executive

There being no further business, the Chair thanked everyone for their attendance, and the meeting concluded at 12.20pm.

A brief interval followed, during which, CMcQ (outgoing Director of Housing Services) was welcomed to the Boardroom to join Members for the formal presentation of a retirement gift, in recognition of his long and dedicated service to the Housing Executive.

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**CHAIR**