

Actions
Northern Ireland House Condition Survey 2021
2nd Steering Group Meeting (via web-ex)
12 January 2021

Attendees:

Catherine Blease – NIHE
 Jahnet Brown – NIHE
 Ailbhe Hickey – NIHE (Chair)
 Sharon Jeffers – NIFHA
 Gerard Jervis – NIHE
 Claire Kennedy – NIHE (minutes)
 Julie Lavery – DfC
 Celeste McCallion – DfC
 Donna McLarnon – NIHE
 Kevin Sweeney – NISRA
 Michael Thompson – DfI

Apologies: Lesley Curry

		Action for:
2.0	<p>Minutes of previous meeting</p> <p>The minutes of the previous meeting, held on 8 October 2020, were agreed. The HCS team gave an update on the four actions:</p> <ul style="list-style-type: none"> • Recruitment: On hold until a decision is made about how to proceed with the next HCS; • User engagement: The User Engagement Group met in October and an online user survey was carried out before Christmas; • National Statistics: D McLarnon contacted the Office for Statistics Regulation (OSR). They confirmed they will be flexible in terms of the timing of a possible compliance check for the HCS. OSR will be notified when a decision is reached. They advised that users should also be updated on the decision as soon as possible; • Sample design: Same update as <i>Recruitment</i>. 	<p>Research Unit</p> <p>DM/ Research Unit</p> <p>Research Unit</p>
3.0	<p>Covid-19 planning paper</p> <p>J Brown and D McLarnon went through the Covid-19 planning paper (points 1.0-1.5) which was distributed to the group in advance of the meeting. The paper includes an options appraisal on how to proceed with the next HCS. The purpose of the meeting is for the group to discuss the paper and put forward a recommended option.</p>	
3.6	<p>5 Nations HCS group</p> <p>The HCS team will attend a meeting of the 5 nations HCS group on 21 January and will follow up on two points raised by the Steering Group:</p> <ul style="list-style-type: none"> • if outputs from telephone surveys are available yet to allow the quality of the data to be considered; • what the current response rates are in other nations. 	Research Unit
3.10	<p>Following discussions, the Steering Group recommended option 3 (delaying the survey until 2022 and carrying out modelling for key statistics in the interim).</p>	

4.0	Next steps	
4.1	A CXBC paper will be submitted to A. Hickey by 14 January outlining the recommended option. This paper will be included in the CXBC meeting on 19 January for approval. The Steering Group will be advised of the outcome of this meeting and informed of any other relevant developments.	JB/DM
4.2	If option 3 is approved, the HCS team will engage with users to establish priorities in terms of modelling; meet with the contractor to establish what modelling work is possible and meet with the internal finance partner to discuss the budget.	Research Unit
7.0	Date of next meeting To be agreed following the CXBC meeting on 19 January	