

**MINUTES OF THE 745TH BOARD MEETING OF THE NORTHERN IRELAND HOUSING
EXECUTIVE HELD ON WEDNESDAY 26 FEBRUARY 2025 AT 09:40 IN THE
BOARDROOM, HOUSING CENTRE, BELFAST**

	<p><u>PRESENT:</u></p> <table> <tr> <td>Mrs N Lappin</td><td>Chair</td></tr> <tr> <td>Mr J McMullan</td><td>Vice Chair</td></tr> <tr> <td>Mr K Kerrigan</td><td>Board Member (from 10.08am)</td></tr> <tr> <td>Mrs P Leeson</td><td>Board Member</td></tr> <tr> <td>Mr J McCall</td><td>Board Member</td></tr> <tr> <td>Mr S McIlveen</td><td>Board Member</td></tr> <tr> <td>Mrs D Varsani</td><td>Board Member</td></tr> <tr> <td>Mr C Welch</td><td>Board Member</td></tr> <tr> <td>Mr D Wilson</td><td>Board Member</td></tr> </table>	Mrs N Lappin	Chair	Mr J McMullan	Vice Chair	Mr K Kerrigan	Board Member (from 10.08am)	Mrs P Leeson	Board Member	Mr J McCall	Board Member	Mr S McIlveen	Board Member	Mrs D Varsani	Board Member	Mr C Welch	Board Member	Mr D Wilson	Board Member				
Mrs N Lappin	Chair																						
Mr J McMullan	Vice Chair																						
Mr K Kerrigan	Board Member (from 10.08am)																						
Mrs P Leeson	Board Member																						
Mr J McCall	Board Member																						
Mr S McIlveen	Board Member																						
Mrs D Varsani	Board Member																						
Mr C Welch	Board Member																						
Mr D Wilson	Board Member																						
	<p><u>IN ATTENDANCE:</u></p> <table> <tr> <td>Ms G Long</td><td>Chief Executive</td></tr> <tr> <td>Mrs C McFarland</td><td>Director of Finance, Audit and Assurance</td></tr> <tr> <td>Mr D Moore</td><td>Director of Corporate Services</td></tr> <tr> <td>Ms E Newberry</td><td>Director of Strategic Housing Authority</td></tr> <tr> <td>Mr P Isherwood</td><td>Director of Asset Management</td></tr> <tr> <td>Mrs J Hawthorne</td><td>Director of Housing Services</td></tr> <tr> <td>Mr J Blease</td><td>Head of Corporate Communications</td></tr> <tr> <td>Mr K Megaw</td><td>Assistant Director, Finance Development (for item 5.2)</td></tr> <tr> <td>Mr K Logan</td><td>Assistant Director, Procurement (for item 5.3)</td></tr> <tr> <td>Mr J Goudy</td><td>Senior Planning and Performance Manager (for item 5.1)</td></tr> <tr> <td>Mr E Jones</td><td>Risk and Governance Manager (Minutes)</td></tr> </table>	Ms G Long	Chief Executive	Mrs C McFarland	Director of Finance, Audit and Assurance	Mr D Moore	Director of Corporate Services	Ms E Newberry	Director of Strategic Housing Authority	Mr P Isherwood	Director of Asset Management	Mrs J Hawthorne	Director of Housing Services	Mr J Blease	Head of Corporate Communications	Mr K Megaw	Assistant Director, Finance Development (for item 5.2)	Mr K Logan	Assistant Director, Procurement (for item 5.3)	Mr J Goudy	Senior Planning and Performance Manager (for item 5.1)	Mr E Jones	Risk and Governance Manager (Minutes)
Ms G Long	Chief Executive																						
Mrs C McFarland	Director of Finance, Audit and Assurance																						
Mr D Moore	Director of Corporate Services																						
Ms E Newberry	Director of Strategic Housing Authority																						
Mr P Isherwood	Director of Asset Management																						
Mrs J Hawthorne	Director of Housing Services																						
Mr J Blease	Head of Corporate Communications																						
Mr K Megaw	Assistant Director, Finance Development (for item 5.2)																						
Mr K Logan	Assistant Director, Procurement (for item 5.3)																						
Mr J Goudy	Senior Planning and Performance Manager (for item 5.1)																						
Mr E Jones	Risk and Governance Manager (Minutes)																						
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed everyone to the meeting and noted that the meeting was being recorded for the purposes of factual accuracy of the minute in line with the agreed protocol, confirming the recording is deleted when the minutes are ratified.</p>																						
2.	<p>Declarations of Interest</p>																						

	<p>The Chair reminded Members of the need to declare any interests for any agenda item as appropriate during the course of the meeting. None were declared at this stage.</p>
3.	<p>BOARD BUSINESS</p> <p>3.1 Draft Minutes – 744th Board Meeting on Wednesday 11th December 2024</p> <p><u>APPROVED</u></p> <p>3.2 Matters arising from previous meeting</p> <p>Matters arising were noted and referred to in the actions brought forward list.</p> <p><u>NOTED</u></p> <p>3.3 Actions Brought Forward</p> <p>Members noted the actions brought forward list and progress made on actions.</p> <p><u>NOTED</u></p>
4.	<p>STANDING ITEMS</p> <p>4.1 Chair's Business</p> <p>The Chair advised that the appointment of two new members meant that vacancies on the Board committees could be filled. Under the Committees Terms of Reference, members and independent advisers are appointed by the Board on the recommendation of the Board Chair. The Chair recommended that Mrs. Varsani be appointed to the Asset Management & Maintenance Committee; the recommendation was proposed by Mr. Welch and seconded by Mr. Wilson. The Chair also recommended Mr. McIlveen's appointment to the Resources and Performance Committee, with the recommendation proposed by Mr. McCall and seconded by Mrs. Leeson.</p> <p><u>RESOLVED:</u> the Board, on the recommendation of the Chair, made the following appointments to the Board Committees:</p> <ul style="list-style-type: none"> • Asset Management & Maintenance Committee – Deirdre Varsani • Resources & Performance Committee – Stephen McIlveen

	<p>The Chair noted the recent correspondence from the Minister for Communities, notifying of the rent increase for 2025/26. On behalf of the Board, the Chair commended all staff involved in the preparations, response, and recovery from Storm Eowyn on Friday 24 January. Finally, the Chair commended all staff involved in the ARTES awards ceremony.</p> <p><u>NOTED.</u></p> <p>4.2 Chief Executive's Report</p> <p><u>NOTED AND APPROVED</u></p>
5.	<p>STRATEGIC BUSINESS</p> <p>5.1 2025-26 Annual Business Plan</p> <p><u>APPROVED</u></p> <p>5.2 Budget Submission 2025/26</p> <p><u>APPROVED</u></p> <p>5.3 Hope Street – Revised Procurement Strategy</p> <p><u>APPROVED</u></p> <p>5.4 Property Acquisitions</p> <p><u>NOTED</u></p>
6.	<p>APPROVAL PAPERS</p> <p>6.1 Finance Report as of 31 January 2025</p> <p><u>APPROVED</u></p> <p>6.2 Organisational Performance Monitor (month 10) as at 31 January 2025</p> <p><u>APPROVED</u></p>

	<p>6.3 Approval to extend CT0130 External Cyclical Maintenance - Lots 1, 2, 4 & 6</p> <p><u>APPROVED</u></p> <p>6.4 Approval to award a contract for the provision of a Dispersed Intensively Managed Emergency (DIME) accommodation service</p> <p><u>APPROVED</u></p>
7.	<p>NOTING PAPERS</p> <p>7.1 Progress paper on Poleglass New Build</p> <p><u>NOTED</u></p>
8.	<p>COMMITTEE BUSINESS</p> <p>8.1 Approval of revised Committee Terms of Reference</p> <p><u>APPROVED</u></p> <p>8.2 Verbal briefing from Audit, Risk and Assurance Committee Chair</p> <p>8.3 Briefing from Asset Management and Maintenance Committee Chair</p> <p>8.4 Briefing from Resources & Performance Committee Chair</p> <p>8.5 Briefing from Tenant & Customer Services Committee Chair</p> <p><u>NOTED</u></p>
9.	<p>Any Other Business</p> <p>No further business.</p> <p><u>NOTED.</u></p>
10.	<p>Date of Next Meeting</p> <p>The next confirmed meeting is scheduled on Wednesday 30th April 2025 in Marlborough House, Craigavon. The meeting ended at 2pm.</p>