

HousingExecutive

**MINUTES OF THE 734TH BOARD MEETING OF THE NORTHERN IRELAND
HOUSING EXECUTIVE HELD ON WEDNESDAY 30 AUGUST 2023 AT 10.00 IN
THE HOUSING CENTRE, BELFAST**

PRESENT:

Mrs N Lappin	Chair (via Zoom)
Mr J McCall	Board Member
Mr C Welch	Board Member
Mr D Wilson	Board Member
Ms P Rogina	Boardroom Apprentice

IN ATTENDANCE:

Ms G Long	Chief Executive
Mrs J Hawthorne	Director of Housing Services
Mr P Isherwood	Director of Asset Management
Mr D Moore	Director of Corporate Services
Ms E Newberry	Interim Director, Regional Services
Mr J Blease	Head of Corporate Communications
Mr K Megaw	AD, Finance Development (on behalf of D/FAA)
Mr E Jones	Risk and Governance Manager (Minutes)
Mr A Noble	Board and Committee Support Officer

APOLOGIES:

Mr J McMullan	Vice Chair
Mrs P Leeson	Board Member

1	Welcome / Apologies / Declarations of interest <p>The Chair welcomed members and noted that the meeting was being recorded for the purposes of factual accuracy of the minute. Apologies were received from Mr McMullan and Mrs Leeson.</p> <p>The Chair reminded members of the need to declare any interests for any agenda item. No declarations of interest were raised by members.</p>
2	BOARD BUSINESS: (2.1) Draft Minutes - 732nd Board Meeting 26 June 2023 <p>Members were content with the draft minute, without amendment.</p> <p>RESOLVED: The Board approved the draft minutes of the 732nd Board meeting as an accurate record for signing by the Chair.</p> (2.2) Draft Minutes - 733rd Board (Special) Meeting 19 July 2023 <p>Officers advised members that the draft minutes would be circulated to members for ratification at the next scheduled Board meeting.</p> <p><u>NOTED.</u></p> (2.3) Matters Arising <p>No matters arising were noted.</p> (2.4) Actions Brought Forward List <p>Members noted the actions brought forward list.</p>
3	STANDING ITEMS: (3.1) Chair's Business

	<p><u>NOTED.</u></p> <p>(3.2) Chief Executive's Report</p> <p><u>NOTED.</u></p>
4	<p>STRATEGIC BUSINESS:</p> <p>(4.1) Finance Report as at 31 July 2023 (Appendices available in the review room)</p> <p><u>NOTED.</u></p>
5	<p>OTHER APPROVAL PAPERS:</p> <p>(5.1) Performance Monitor as at 31 July 2023</p> <p><u>APPROVED.</u></p> <p>(5.2) DIME project business case</p> <p><u>APPROVED.</u></p> <p>(5.3) Review of Whistleblowing Policy</p> <p><u>APPROVED.</u></p> <p>(5.4) Supporting People Programme – Recoupment of Unspent Grant</p> <p><u>APPROVED.</u></p>

(5.5) CT0133 - Initiation of procurement competition for major adaptation works province wide

APPROVED.

(5.6) CT0121 Window & Door Replacements – Award of Contracts

APPROVED.

(5.7) SDR Creggan Multi Element Improvement Scheme - 01.81.1004

APPROVED.

(5.8) Proposed Ultra-Low Energy New Build Pilot, 88-100 Sunningdale Gardens, Belfast (26.10.1000) – Tender Report

APPROVED.

(5.9) Business Case for Stock Condition Survey

APPROVED.

(5.10) Leasehold Reacquisition of 36 sold flats at Green End blocks, Rathcoole

APPROVED.

6 NOTING PAPERS:

(6.1) Demolitions Monitor Update for 2022/23

The Director of Asset Management presented the report to the Board for noting. Members sought and received assurances that issues in relation to Monkscoole House had been resolved.

	<p><u>NOTED.</u></p> <p>(6.2) Annual Report to the Equality Commission 2022/2023 The Director of Corporate Services provided an overview of the report, which was commended by members as it highlighted the scale of work that the Housing Executive undertakes to promote equality of opportunity and good relations. The Director of Corporate Services agreed to consider whether a summary version of the report could be produced and shared with staff.</p> <p><u>NOTED.</u></p>
7	<p>STANDING ITEM: Committee Business - Verbal Report from each Committee Chair:</p> <p>(7.1) Briefing from Tenant & Customer Services Committee Chair</p> <p>(7.2) Briefing from Resources & Performance Committee Chair</p> <p>(7.3) Briefing from Asset Management and Maintenance Committee Chair</p> <p><u>NOTED.</u></p>
8	<p>Any Other Business The Chief Executive advised members of upcoming communications following Board approval, in order to promote and highlight the stock investment and maintenance programmes.</p>
9	<p>Date of Next Meeting</p>

Housing Executive

	<p>The next scheduled meeting of the Board is on 20 September 2023 at 14.00 (Special Board Meeting - Formal Approval of Annual Report & Accounts).</p>
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CHAIR