

MINUTES OF THE 684TH MEETING OF THE NORTHERN IRELAND HOUSING EXECUTIVE HELD ON WEDNESDAY 29 AUGUST 2018 COMMENCING 10AM IN LISBURN DISTRICT OFFICE, 29 ANTRIM STREET, LISBURN (PRIVATE MEETING AT 9.30AM)

The Interim Chair welcomed everyone and requested that all present to switch their mobile devices to silent.

	<p><u>PRESENT</u></p> <p>Professor P Roberts Interim Chair Mr G Lomax Mr K Millar Mr D Wilson Alderman B Keery Councillor P Brett Councillor H Legge</p>
	<p><u>IN ATTENDANCE</u></p> <p>Mr C Bailie Chief Executive Miss S McCauley Director of Regional Services Mr C McQuillan Director of Housing Services Mrs H Carty Assistant Director, Finance Mrs F Meehan Head of Procurement Ms M Canning Communications Officer Mrs K Smyth Secretariat Manager Mr R Henry Boardroom Apprentice</p>
	<p><u>APOLOGIES</u></p> <p>Councillor C Elattar Board Member Mr J McCall Board Member Mr P Isherwood Director of Asset Management Mrs C McFarland Director of Finance, Audit & Assurance Mr J Blease Head of Communications & Secretariat Mr S Orme Boardroom Apprentice Ms M Monaghan Boardroom Apprentice</p>
	<p>On behalf of the Board, the Interim Chair conveyed condolences to Andy Kennedy (Assistant Director, Asset Strategy) and his family, on the death of his mother. The Director of Asset Management had addressed the Board at the Private Meeting in relation to his items of business on the agenda, and subsequently withdrew to represent the Housing Executive at the funeral this morning.</p>
1.	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>None.</p>

		Action
	<u>PAPERS FOR APPROVAL</u>	
15.	<p><u>Furniture Removal and Storage Service Framework</u></p> <p>The Director of Housing Services spoke to the paper outlining the preferred option in the business case which was to procure a new Furniture Removal and Storage Service Framework.</p> <p><u>RESOLVED:</u> the Board approved the preferred option in the business case which was to procure a new Furniture Removal and Storage Service Framework for the period 1 February 2019 to 31 January 2023 (including 2 x 12 month extension options) and expenditure up to £9,005,972.</p>	DHS
	<u>INFORMATION PAPERS</u>	
22.	<p><u>Update on Compliance, Health & Safety</u></p> <p>The monthly paper updated the Board on health and safety compliance and providing an assurance that outstanding issues identified within the paper were being addressed by the Compliance, Health and Safety Unit.</p> <p>There were no questions arising.</p> <p><u>PAPER NOTED.</u></p>	DAM
24.	<p><u>Rural Needs Act (NI) 2016 - Housing Executive Implementation Plan</u></p> <p>The paper informed the Board of progress associated with the Housing Executive's Implementation Plan for the introduction of the Rural Needs Act (NI) 2016.</p> <p><u>PAPER NOTED.</u></p>	DRS
	<p>Councillor Brett gave his apologies and withdrew from the Meeting at this point.</p> <p>The Interim Chair confirmed Mr Armstrong had arrived and altered the format of the Agenda, bringing item 26 forward.</p>	

DATE OF NEXT MEETING

The 685th Board Meeting of the Northern Ireland Housing Executive will be held on **Wednesday 26 September 2018** in the Boardroom, 2 Adelaide Street, Belfast (*Private Meeting commencing 9.30am*).

There being no further business the meeting concluded at 12.54pm.

INTERIM CHAIR