

**MINUTES OF THE 741<sup>ST</sup> BOARD MEETING OF THE NORTHERN IRELAND HOUSING  
EXECUTIVE HELD ON WEDNESDAY 28 AUGUST 2024 AT 10:00 IN THE HARBOUR  
HOUSE BOARDROOM, GUILDHALL, DERRY/LONDONDERRY**

**PRESENT:**

Mrs N Lappin	Chair
Mr J McMullan	Vice Chair
Ald K Kerrigan	Board Member
Mrs P Leeson	Board Member
Mr J McCall	Board Member
Mr C Welch	Board Member
Mr D Wilson	Board Member

**IN ATTENDANCE:**

Ms G Long	Chief Executive
Mrs C McFarland	Director of Finance, Audit and Assurance
Mrs J Hawthorne	Director of Housing Services
Mr P Isherwood	Director of Asset Management
Mr D Moore	Director of Corporate Services
Ms E Newberry	Director of Regional Services
Mr J Blease	Head of Corporate Communications
Mr A Noble	Board and Committee Support Manager (Minutes)
Ms S Hopkins	Board and Committee Support Officer

1.	<p><b>Welcome and Apologies</b></p> <p>The Chair welcomed everyone to the meeting and noted apologies from Cllr McCusker.</p> <p>The Chair noted that the meeting was being recorded for the purposes of factual accuracy of the minute in line with the agreed protocol, confirming the recording is deleted when the minutes are ratified.</p>
2.	<p><b>Declarations of Interest</b></p> <p>The Chair reminded Members of the need to declare any interests for any agenda item as appropriate during the course of the meeting. None were declared.</p>
3.	<p><b>BOARD BUSINESS</b></p> <p><b>3.1 Draft Minutes - 740th Board Meeting on Wednesday 26<sup>th</sup> June 2024</b></p> <p><b><u>RESOLVED:</u> the Board approved the draft minutes of the 740<sup>th</sup> Board Meeting as an accurate record for signing by the Chair.</b></p> <p><b>3.2 Matters arising from previous meeting</b></p> <p>There were no matters arising.</p> <p><b>3.3 Actions Brought Forward</b></p> <p>The Chair advised two actions have been closed off from the June meeting: the EQIA has been issued to Members and a meeting was held with the Permanent Secretary which both the Chair and Vice Chair attended. In relation to the update on the recoupment of funds regarding the Leasehold Deferred Payment Arrangements, the Chair suggested to review progress in 6-12 months' time.</p>
4.	<p><b>STANDING ITEMS</b></p> <p><b>4.1 Chair's Business</b></p> <p>On behalf of the Board, the Chair wished to congratulate Ms Newberry who has been successful in the recruitment exercise for the permanent Director role. In addition, the Chair welcomed Mr Halliday, the new Assistant Director, Programme Delivery, to the organisation.</p> <p>The Chair highlighted that two Board vacancies remain and DfC have advised the recruitment process is ongoing with Housing Council representatives. The Chair also noted that Cllr Varsani has been appointed as Cllr Mallaghan's replacement on the Housing Council.</p>

	<p>The Chair advised that Members have received a copy of the schedule of meeting dates until the end of the 2025/26 financial year and noted the upcoming annual staff conference on Tuesday 8th October.</p> <p><b><u>NOTED.</u></b></p> <p><b>4.2 Chief Executive's Report</b></p> <p><b><u>NOTED.</u></b></p>
<b>5.</b>	<p><b>STRATEGIC BUSINESS</b></p> <p><b>5.1 Update on Draft 2025/26- 2027/28 Corporate Strategy and proposed next steps</b></p> <p><b><u>APPROVED.</u></b></p>
<b>6.</b>	<p><b>APPROVAL PAPERS</b></p> <p><b>6.1 Finance Report as of 31<sup>st</sup> July 2024</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>6.2 Organisational Performance Monitor as of 31<sup>st</sup> July 2024</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>6.3 Business Case for Security Guarding Service 2025-2030</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>6.4 Business Case for 15 New Road Carrowdore</b></p> <p><b><u>APPROVED.</u></b></p>
<b>7.</b>	<p><b>NOTING PAPERS</b></p> <p><b>7.1 Financial Inclusion Strategy 2023-28 Year One Review</b></p> <p><b><u>NOTED.</u></b></p>

	<p><b>7.2 Annual Report to the Equality Commission</b></p> <p><b><u>NOTED.</u></b></p> <p><b>7.3 Demolitions Monitor Update for 2023/24</b></p> <p><b><u>NOTED.</u></b></p>
<b>8.</b>	<p><b>COMMITTEE BUSINESS</b></p> <p><b>8.1 Briefing from Audit, Risk and Assurance Committee Chair</b></p> <p><b>8.2 Briefing from Asset Management and Maintenance Committee Chair</b></p> <p><b>8.3 Briefing from Resources &amp; Performance Committee Chair</b></p> <p><b>8.4 Briefing from Tenant &amp; Customer Services Committee Chair</b></p> <p><b><u>NOTED.</u></b></p>
<b>9.</b>	<p><b>Any Other Business</b></p> <p>No items of business were identified.</p>
<b>10.</b>	<p><b>Date of Next Meeting</b></p> <p>The Chair confirmed that the next meeting is scheduled on Wednesday 30 October 2024 in the Boardroom, Housing Centre.</p> <p>The meeting ended at 12:45.</p>