

MINUTES OF THE 691ST MEETING OF THE NORTHERN IRELAND HOUSING EXECUTIVE HELD ON WEDNESDAY 27 MARCH 2019 COMMENCING 9.30AM IN THE KEADY SUITE, ARMAGH CITY HOTEL, ARMAGH. (PRIVATE MEETING HELD AT 9AM)

Professor Roberts welcomed everyone and requested that all present to switch their mobile devices to silent.

	<p><u>PRESENT</u></p> <p>Professor P Roberts Interim Chair Mr G Lomax Interim Vice Chair Mr K Millar Board Member Mr J McCall Board Member Mr D Wilson Board Member Alderman B Keery Board Member Councillor H Legge Board Member Councillor C Elattar Board Member Councillor P Brett Board Member</p>
	<p><u>IN ATTENDANCE</u></p> <p>Mr C Bailie Chief Executive Mr P Isherwood Director of Asset Management Mrs C McFarland Director of Finance, Audit & Assurance Mr C McQuillan Director of Housing Services MS S McCauley Director of Regional Services Mr J Blease Head of Communications & Secretariat Mrs F Gallagher Head of Legal Services - for item 28 only Mrs K Smyth Secretariat Manager</p> <p>External Legal Counsel Representatives in attendance for item 28 only:-</p> <ul style="list-style-type: none"> • Mr R Daly, Barrister at Law • Ms A Birkett, Senior Associate (Regulatory), Carson McDowell Solicitors
	<p><u>APOLOGIES</u></p> <p>Mr D Collins Boardroom Apprentice</p>
	<p>The Interim Chair welcomed everyone to the meeting and noted the above apology. He advised of a change in agenda format, namely, that external Legal Counsel and the Head of Legal Services would join the meeting at 10am instead of 11.30am (item 28 on the agenda).</p>
	<u>Action</u>
1.	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>None.</p>

<u>COMMITTEE BUSINESS</u>		
2.	<p><u>Housing Council Business - Monthly Update</u></p> <p>Councillor Legge and Alderman Keery updated the Board on Housing Council commitments from the previous meeting. In particular they welcomed the Welfare Reform presentation from colleagues in the Department.</p> <p>It was also noted that Cozy Cabins had postponed the visit to see their project at the last minute due to unforeseen circumstances, however, the visit had been added to the Forward Work Plan.</p> <p>As a result of the forthcoming Local Government Election on 2 May 2019, the next Housing Council meeting would take place in June 2019 immediately following each of the local Council Annual General Meetings.</p> <p><u>NOTED.</u></p>	
3.	<p><u>PAPER - Window Replacement Scheme - Sandy Row / Ballybean</u></p> <p>The Director of Asset Management spoke briefly to the paper seeking approval and funding for undertaking revenue replacement works to include the replacement of windows to 608 dwellings within the 2019/20 budget. In accordance with Financial Regulation 1 in the Standing Orders and Board Scheme of Delegations, approval from the Board was required for expenditure over £1m.</p> <p><u>RESOLVED:</u> the Board approved the proposed window replacement scheme for Sandy Row / Ballybean at a final contract cost of £1,040,140.15.</p>	DAM
4.	<p><u>PAPER - Housing Research Programme 2019/20</u></p> <p>This item was dealt with earlier in the meeting, page 7 of the minute refers.</p>	

INFORMATION PAPERS

Information items 24 - 26 were noted enbloc by the Board, as there were no questions arising from Members.

5.	<p><u>PAPER - Welfare Reform Project Update and Potential Impact of Welfare Reform on Income Collection</u></p> <p>The information paper provided the Board with an update on the progress of the Welfare Reform Project. It specifically focussed on the impacts of welfare reform on Income Collection and the approach being adopted to identify and mitigate against them.</p> <p><u>PAPER NOTED.</u></p>	DoFAA / DHS
6.	<p><u>PAPER - Compliance, Health and Safety Assurance Report</u></p> <p>The monthly information paper provided the Board with an update on compliance, health and safety and also an assurance that any outstanding issues identified within the paper were being addressed by the Compliance, Health and Safety Department.</p> <p><u>PAPER NOTED.</u></p>	DAM

ANY OTHER BUSINESS

7.	<p><u>Any Other Business</u></p> <p>There was no other business raised.</p> <p>The Interim Chair reminded all Members/Officers of arrangements for the South Regional Board Visit, which was scheduled immediately following the Board Meeting. A synopsis of the visit is appended to the Minutes.</p>	
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DATE OF NEXT MEETING

The 692nd Board Meeting of the Northern Ireland Housing Executive will be held on **Wednesday 24 April 2019 at 10am** in the Boardroom, The Housing Centre, 2 Adelaide Street, Belfast (*Private Meeting commencing 9.30am*).

There being no further business the meeting concluded at 12.20pm.

INTERIM CHAIR