

**MINUTES OF THE 742<sup>ND</sup> BOARD MEETING OF THE NORTHERN IRELAND HOUSING  
EXECUTIVE HELD ON WEDNESDAY 30 OCTOBER 2024 AT 10:00 IN THE  
BOARDROOM, HOUSING CENTRE, BELFAST**

**PRESENT:**

Mrs N Lappin	Chair
Mr J McMullan	Vice Chair
Ald K Kerrigan	Board Member
Mrs P Leeson	Board Member
Mr J McCall	Board Member
Mr C Welch	Board Member
Mr D Wilson	Board Member

**IN ATTENDANCE:**

Ms G Long	Chief Executive
Mrs C McFarland	Director of Finance, Audit and Assurance
Mr D Moore	Director of Corporate Services
Ms E Newberry	Director of Strategic Housing Authority
Mr A Kennedy	Assistant Director, Asset Strategy
Ms C Connor	Assistant Director, Housing Services
Mr E Jones	Risk and Governance Manager
Mr A Noble	Board and Committee Support Manager (Minutes)

1.	<p><b>Welcome and Apologies</b></p> <p>The Chair welcomed everyone to the meeting and noted apologies from the Director of Asset Management and Director of Housing Services, welcoming the Assistant Director, Asset Strategy and Assistant Director, Housing Services attending on their behalf, respectively.</p> <p>The Chair noted that the meeting was being recorded for the purposes of factual accuracy of the minute in line with the agreed protocol, confirming the recording is deleted when the minutes are ratified.</p>
2.	<p><b>Declarations of Interest</b></p> <p>The Chair reminded Members of the need to declare any interests for any agenda item as appropriate during the course of the meeting. None were declared at this stage.</p>
3.	<p><b>BOARD BUSINESS</b></p> <p><b>3.1 Draft Minutes – 741<sup>st</sup> Board Meeting on Wednesday 28<sup>th</sup> August 2024</b></p> <p><b><u>RESOLVED:</u> the Board approved the draft minutes of the 741<sup>st</sup> Board Meeting as an accurate record for signing by the Chair.</b></p> <p><b>3.2 Matters arising from previous meeting</b></p> <p>There were no matters arising.</p> <p><b>3.3 Actions Brought Forward</b></p> <p>The Chair gave a summary of the current actions brought forward list and will liaise with the Board Support Team to progress as appropriate.</p>
4.	<p><b>STANDING ITEMS</b></p> <p><b>4.1 Chair's Business</b></p> <p>The Chair updated Members on the Board composition following the resignation of Cllr McCusker on 30<sup>th</sup> August 2024. The recruitment process for the three vacant positions has commenced with appointments planned by 1<sup>st</sup> January 2025. The Chair advised that two current Members' terms end in May 2025 and the Director of Finance, Audit and Assurance has issued correspondence to DfC with regards to the future Board composition.</p> <p>In addition, the Chair:</p>

	<ul style="list-style-type: none"> <li>• Updated Members on the Board Leadership Development Programme session scheduled with EY in December.</li> <li>• Requested to bring forward the Board meeting scheduled for October 2025 due to the half-term holidays.</li> <li>• Commended the recent Annual Staff Conference in the Guildhall, congratulating the winner, Ms Briggs, in promoting deaf awareness and the importance of sign language.</li> <li>• Welcomed positive comments from Minister Lyons at the recent Community Conference regarding the role of NIHE, progress on revitalisation, acknowledging the challenges ahead.</li> </ul> <p><b><u>NOTED.</u></b></p> <p><b>4.1.1 Northern Ireland Public Services Ombudsman (NIPSO) Correspondence</b></p> <p><b><u>NOTED.</u></b></p> <p><b>4.2 Chief Executive's Report</b></p> <p><b><u>APPROVED.</u></b></p>
<b>5.</b>	<p><b>STRATEGIC BUSINESS</b></p> <p><b>5.1 Housing Supply: Housing Executive New Build Programme</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>5.2 Rent Increase Proposals for the period 2025/26-2027/28</b></p> <p><b><u>APPROVED.</u></b></p>
<b>6.</b>	<p><b>APPROVAL PAPERS</b></p> <p><b>6.1 Finance Report as of 30<sup>th</sup> September 2024</b></p> <p><b><u>NOTED.</u></b></p> <p><b>6.2 Organisational Performance Monitor as of 30<sup>th</sup> September 2024</b></p> <p><b><u>APPROVED.</u></b></p>

	<p><b>6.3 Social Housing Development Programme (SHDP) Delivery Performance and compliance with Strategic Guidelines requirements (2023/24); and Delivery Risk Assessment for the 2024/25 SHDP</b></p> <p><b><u>NOTED.</u></b></p> <p><b>6.4 Treasury Report 12 months to 30 June 2024</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>6.5 Risk Appetite Statement</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>(6.6) Business Case Preferred Option for Insurance Renewals 2025/26 to 2026/27</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>(6.7) Business Case for demolition of Granton Park Commercial Units</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>(6.8) Flat Roof Replacement, Window Replacements and ECM works to Flats at Green End</b></p> <p><b><u>APPROVED.</u></b></p> <p><b>(6.9) CT0116 External Wall Insulation Retrofit Works Programme</b></p> <p><b><u>APPROVED.</u></b></p>
<b>7.</b>	<p><b>NOTING PAPERS</b></p> <p><b>7.1 Safeguarding Update Presentation</b></p> <p><b><u>NOTED.</u></b></p> <p><b>7.2 Place Shaping through Community Planning</b></p>

	<b><u>NOTED.</u></b>
<b>8.</b>	<b>COMMITTEE BUSINESS</b>  <b>8.1 Briefing from Audit, Risk and Assurance Committee Chair</b>  <b>8.2 Briefing from Asset Management and Maintenance Committee Chair</b>  <b>8.3 Briefing from Resources &amp; Performance Committee Chair</b>  <b>8.4 Briefing from Tenant &amp; Customer Services Committee Chair</b>  <b><u>NOTED.</u></b>
<b>9.</b>	<b>Any Other Business</b>  Two items of business were identified. The Chief Executive informed Members of the recently aired Spotlight programme on homelessness, thanking staff for their input and provided background to the two cases.  The Chief Executive also gave an update on the Housing Supply Strategy which is imminent, highlighting the importance of new build targets and focusing on public land.
<b>10.</b>	<b>Date of Next Meeting</b>  The Chair confirmed that the next meeting is scheduled on Wednesday 11 <sup>th</sup> December 2024 in the Boardroom, Housing Centre.  The meeting ended at 13:45.