

16 November 2023

Our Ref: FOI 200

Request

We received your request on 1 November 2023 for the following information:

- 1. Copy of the Staffing Model for the Housing Benefit Headquarters and Area Offices teams showing positions and responsibilities including which positions are permanent and which are temporary.*
- 2. Number of staff in Housing Benefit who are currently acting up more than 12 months at present.*

Your request has been handled under the Freedom of Information Act 2000 (FOIA).

Our response

1. Please find attached the HB staffing models for Housing Benefit, relating to:-
 - 3 Housing Benefit Areas i.e.
 1. Belfast and South East
 2. South and North East
 3. Omagh and Derry (West)
 - Headquarters
 - HB Recovery

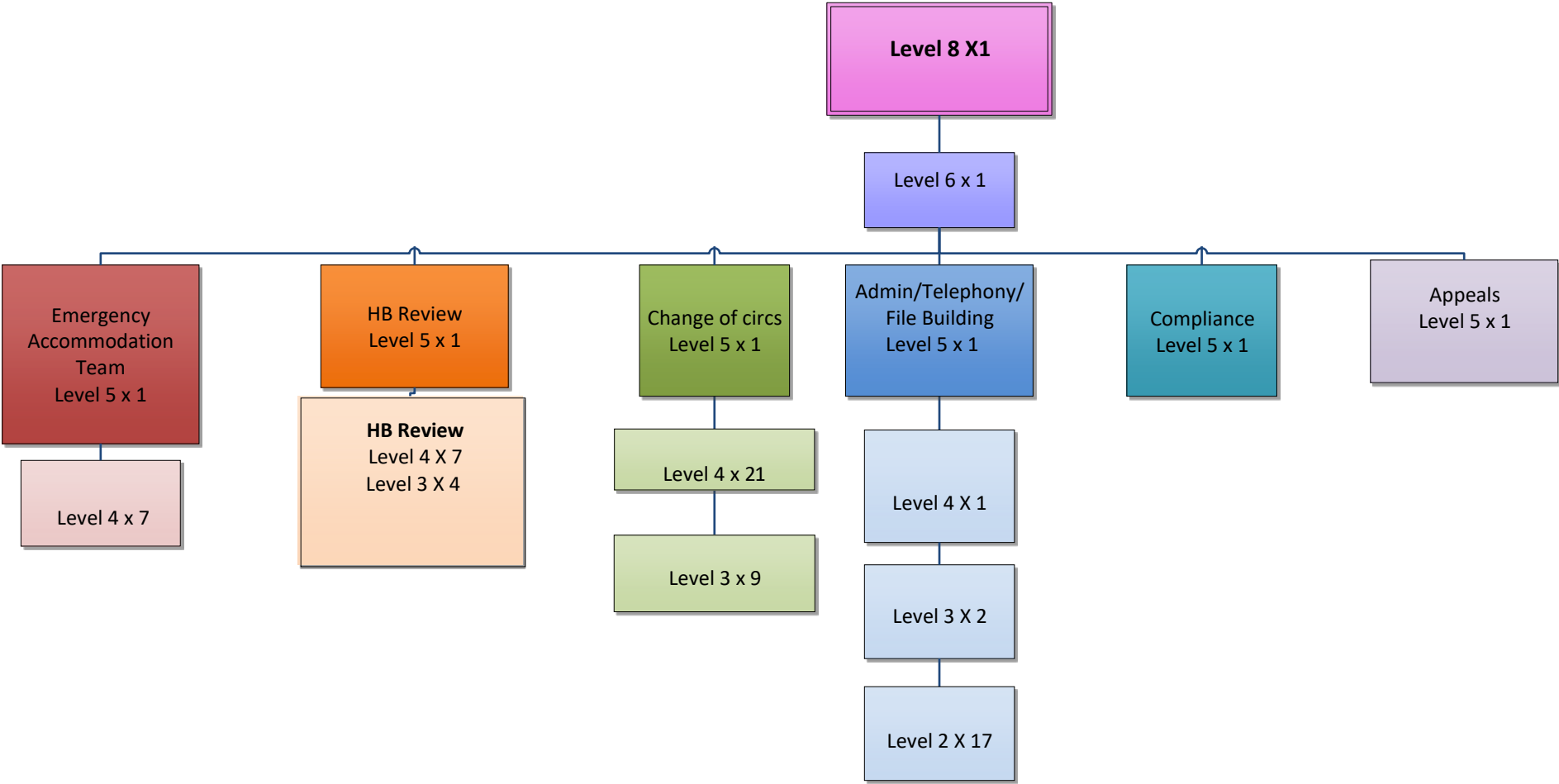
The overall staffing model is 376, the attached models show a total of 375, a new approved post is to be included in the HQ staffing model. 376 is the current approved permanent staffing model, with 122 temporary arrangements in place to fill positions across Housing Benefit.

2. There are currently 8 staff within Housing Benefit who have been acting up for over 12 months.

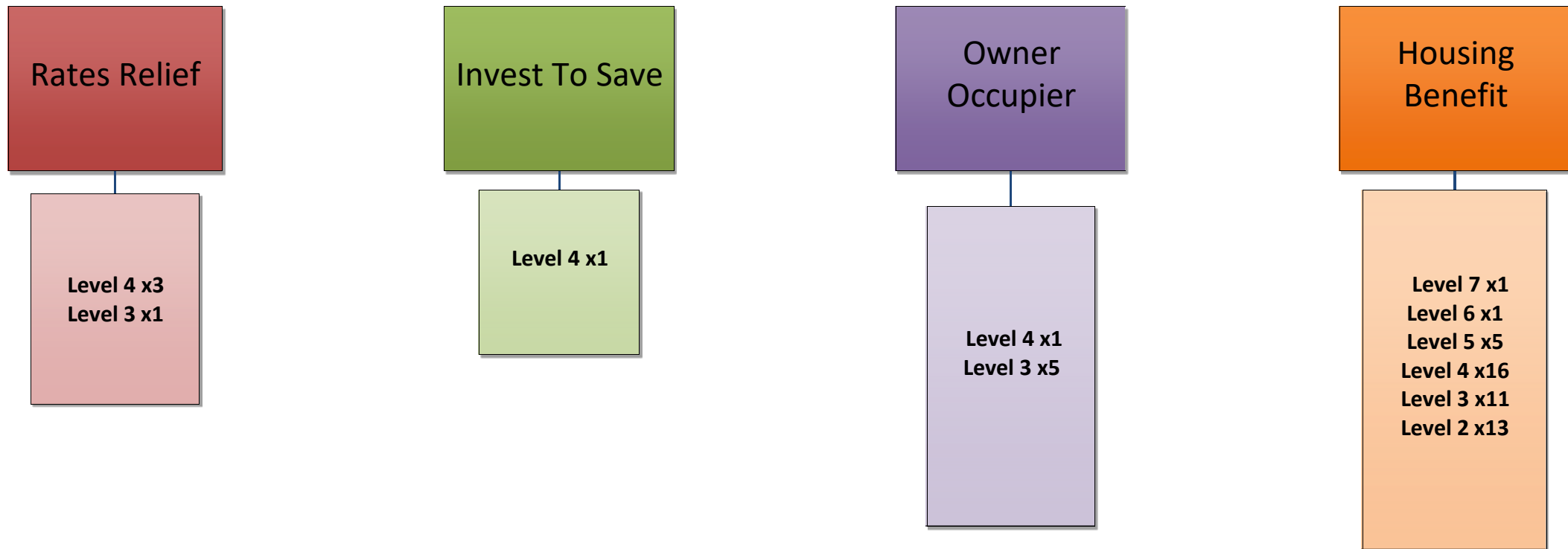
Please note the information provided in relation to Question 1 and 2 relates to 31 October 2023.

This concludes our response.

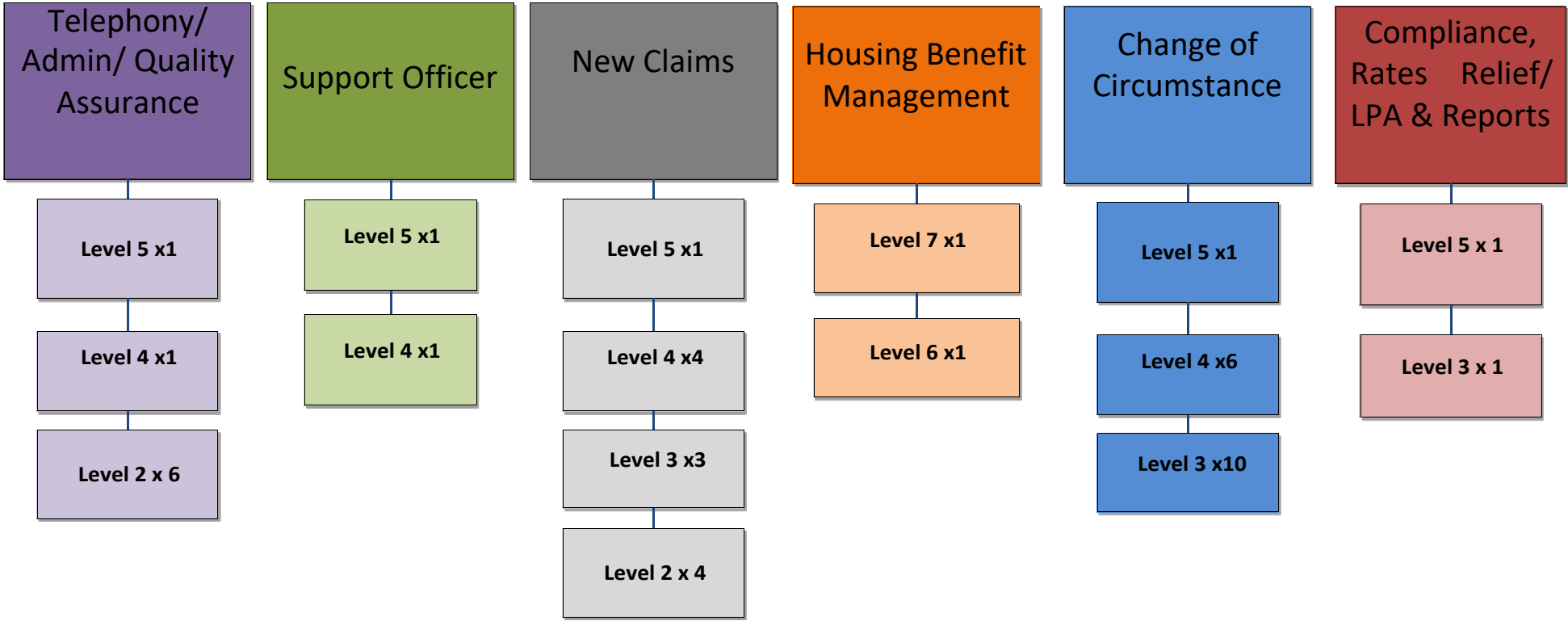
HB Belfast



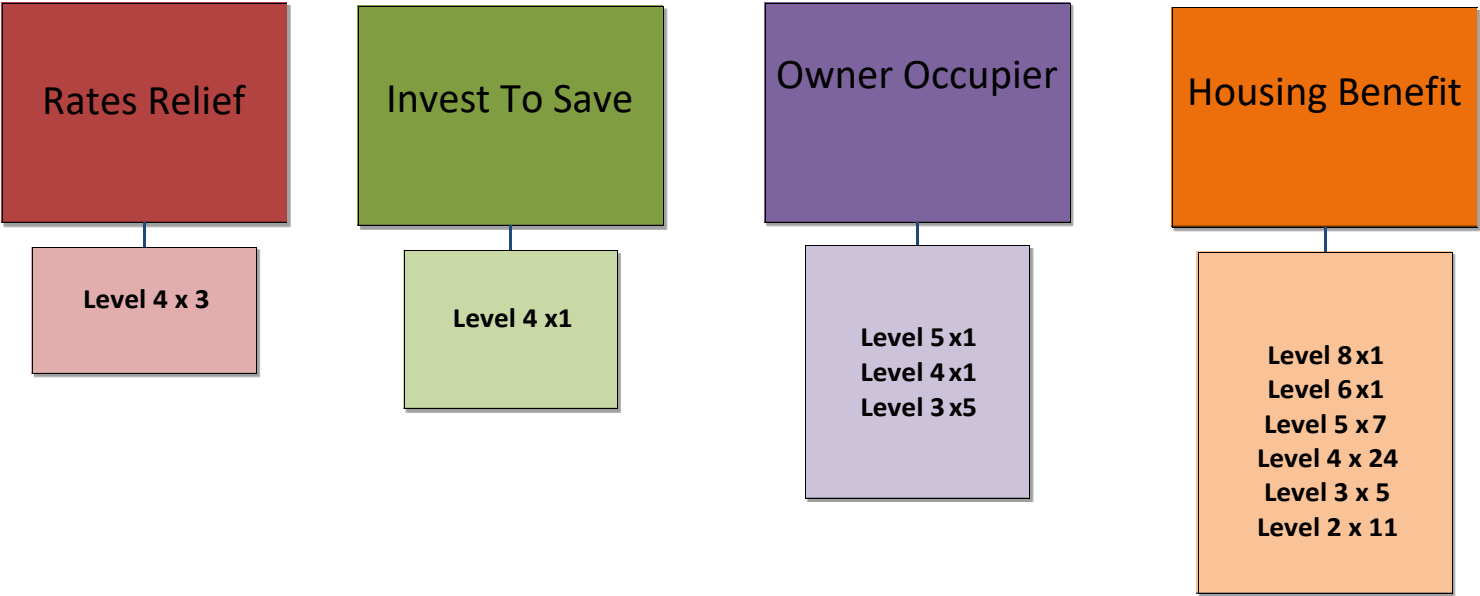
SE Housing Benefit Model



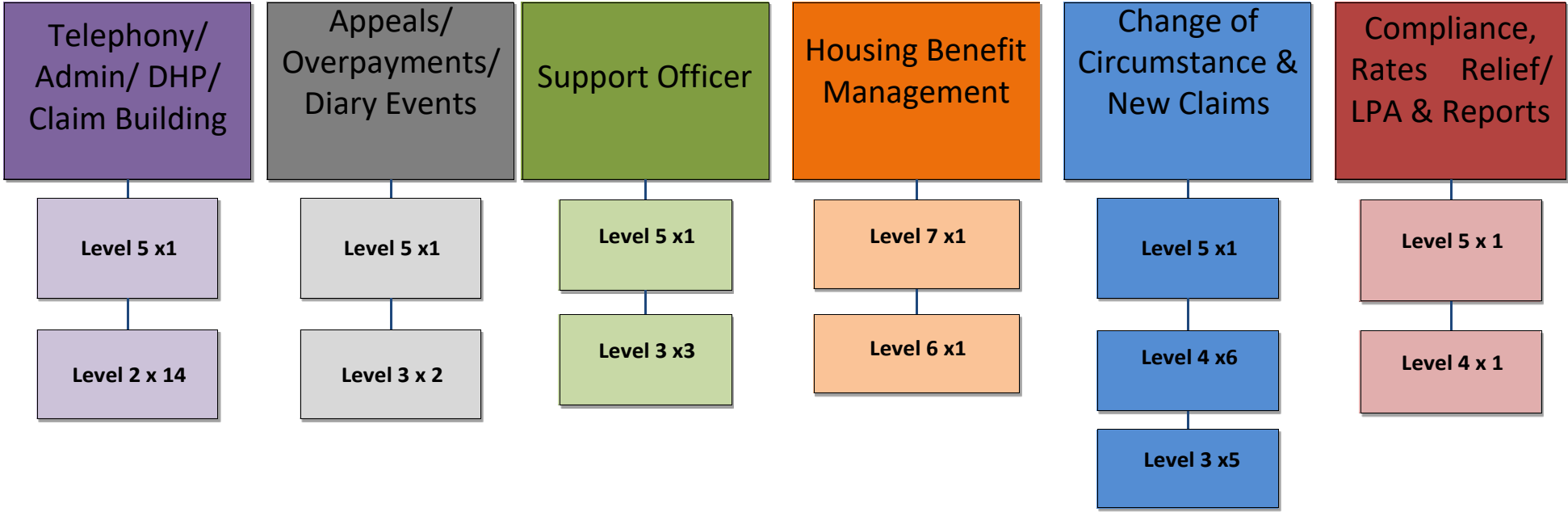
South Housing Benefit



North East Housing Benefit



Omagh Housing Benefit Model



DERRY- STAFFING MODEL

Housing Benefit

Level 8 x 1
Level 6 x 1
Level 5 x 4
Level 4 x 14
Level 3 x 6
Level 2 x 13

Rates Relief West

Level 4 x 5

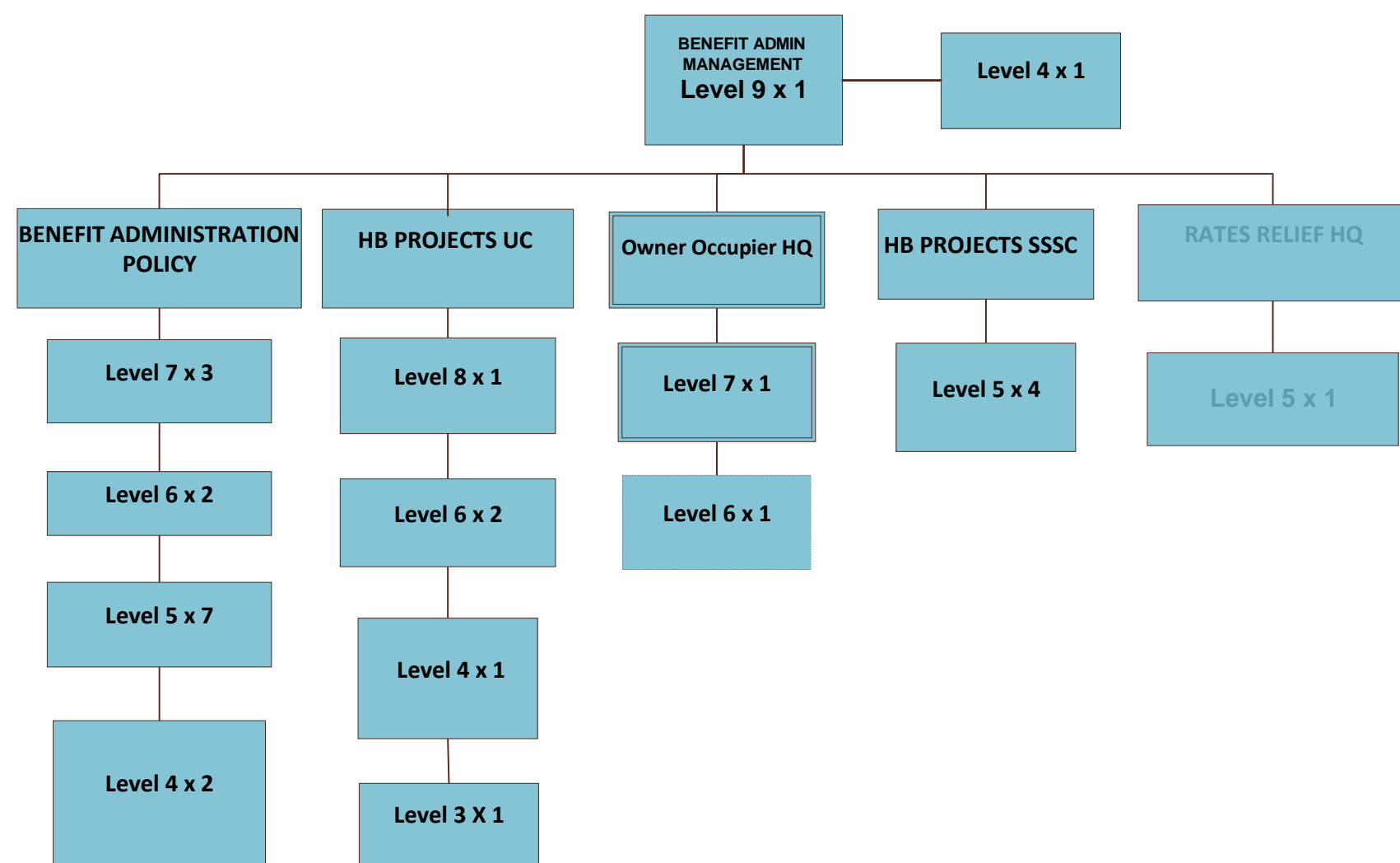
Invest to Save

Level 4 x 1

Owner Occupier HB/LIRR

Level 5 x 1
Level 3 x 6

Housing Benefit HQ



HB Recovery Office

