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| **Sustaining Tenancies Fund – Expression of Interest (EoI) Form** |
| **Before completing this form you should carefully read the following sections on the** [**NIHE website**](https://www.nihe.gov.uk/community/community-involvement/sustaining-tenancies-funding)**; ‘Who can apply?’, ‘Priority Action Areas’ and ‘What we can and cannot fund’. Please also review the completion guidance for this form.** |
| **Organisation Details**  |
| 1. **Name of applying group / organisation**
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| 1. **Name of the main contact person and their position within organisation**

Please complete giving business (not personal) contact details. | *Name*  |   |
| *Position* |  |
| *Telephone* |  |
| *Mobile* |  |
| *Email* |  |
| *Website* |  |
| 1. **Are you aware of any conflict(s) of interest?** If yes, please provide details

(For example, please state if any project member would benefit commercially from the project) |
| 1. **Is the group constituted?**

If yes, please provide a copy of your constitution document  | **Yes / No** |
| 1. **Is the group in receipt of any other NIHE funding e.g. Supporting People, Community Safety, Community Cohesion, etc?**

If yes, please provide details below | **Yes/No** |
| 1. **Is the group a registered Charity?**

If yes, please provide your NI Charity Commission number | **Yes / No** |
| 1. **Will your project involve working with children and/or adults at risk of harm?**

If yes, please provide a copy of your organisation’s relevant Safeguarding Policies | **Yes / No** |

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| **Project Details** |
| 1. **Project Title:**
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| 1. **Are you applying for continuation funding for a project currently / previously funded through the Sustaining Tenancies Grant Funding Programme? [200 words maximum]**

If yes, please provide details of the total previous funding award, project dates and briefly outline if your project met its objectives. |
| 1. **Please briefly describe the funding priority area(s) your project seeks to address and provide an overview of your intended approach. [200 words maximum]**
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| 1. **How have you established / gathered evidence of the need for this project in relation to tenancy sustainment/resilience? [200 words maximum]**
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| 1. **Approximately how many Housing Executive tenants will benefit from the project, and what geographical area will the project cover? [200 words maximum]**
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| 1. **How do you plan to reach Housing Executive tenants for your project and how will you verify project beneficiaries are exclusively Housing Executive tenants? [200 words maximum]**
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| 1. **How will Housing Executive tenants’ benefit, and when/for how long will they experience these benefits? [200 words maximum]**
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| 1. **Please explain the link between the outcomes of the project and any of the priority action areas [200 words maximum]**
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| 1. **What is the estimated duration of your project?**
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| 1. **What is the estimated total cost of the proposed project?**
 | **£** |
| 1. **How much grant are you seeking from the Sustaining Tenancies Fund?**
 | **£** |
| 1. **Provide details of any funding which has been applied for from other sources for this Project (e.g. any other Housing Executive funding streams, DfC, CFNI, Housing Association, etc.)**

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| **Name of Funder:** | **Amount applied for:** | **Status:** |
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**N/A** |
| **Declaration** |
| I confirm that all the information contained within this Expression of Interest for the Sustaining Tenancies Grant Fund is accurate, and that I am authorised to apply for funding on behalf of the Organisation. |
| **Name of person completing this form** |  |
| **Signature of person completing this form** |  |
| **Position in organisation**  |  |
| **Date**  |  |
| **Required Documents Checklist** |
| In addition to completion of this form, please ensure you provide the following documents:* A copy of your Constitution document
* Certified copy of your organisation’s most recent audited accounts
* A copy of your organisational Business Plan if you have one
* A copy of your Safeguarding Policies (if applicable)
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| PLEASE RETURN THIS FORM, ATTACHING ALL RELEVANT DOCUMENTATION, TO;SustainingTenancies@nihe.gov.uk  |