

**MINUTES OF THE 682<sup>ND</sup> MEETING OF THE NORTHERN IRELAND HOUSING EXECUTIVE HELD ON WEDNESDAY 30 MAY 2018 COMMENCING 10AM IN THE BOARDROOM, 2 ADELAIDE STREET, BELFAST BT2 8PB**

The Interim Chair welcomed everyone and requested that all present to switch their mobile devices to silent.

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|   | <p><b><u>PRESENT</u></b><br/>         Professor P Roberts                      Interim Chair<br/>         Mr G Lomax                                      Interim Vice-Chair<br/>         Mr K Millar<br/>         Mr D Wilson<br/>         Alderman B Keery<br/>         Councillor H Legge<br/>         Councillor P Brett<br/>         Councillor C Elattar</p>   |
|   | <p><b><u>IN ATTENDANCE</u></b><br/>         Mr C Bailie                                      Chief Executive<br/>         Mr P Isherwood                                Director of Asset Management<br/>         Mrs C McFarland                               Director of Finance, Audit &amp; Assurance<br/>         Miss S McCauley                               Director of Regional Services<br/>         Mr C McQuillan                                Director of Housing Services<br/>         Mr J Blease                                        Head of Communications &amp; Secretariat<br/>         Mr A Kennedy                                    Assistant Director (Asset S &amp; P) - <i>Items 7 &amp; 8</i><br/>         Mrs K Smyth                                      Secretariat Manager<br/>         Mr S Orme                                        Boardroom Apprentice<br/>         Ms M Monaghan                                Boardroom Apprentice<br/>         Mr R Henry                                        Boardroom Apprentice<br/>         GEMs trainees                                    Joined for Information Items (<i>pages 3 refers</i>)</p> |
|   | <p><b><u>APOLOGIES</u></b><br/>         Mr J McCall                                      Board Member<br/>         Ms D Browne                                      Department for Communities</p>   |
| <p>The Interim Chair welcomed the Assistant Director (Asset Management Strategy) to the meeting, who was present for items 7 and 8.</p> |  |
| <p>1.</p>   | <p><b><u>DECLARATIONS OF INTERESTS</u></b></p> <ul style="list-style-type: none"> <li>• Item 18 - Alderman B Keery (the employee standing as a Candidate Standing in Local Government Election represented the same area).</li> <li>• Item 10 - Ms M Monaghan (Ms Monaghan being associated with one of the companies in receipt of Homelessness funding).</li> <li>• Items 7 &amp; 23 - Mr Millar advised the Board he was recently appointed to the Board of the Northern Ireland Fire and Rescue Service and declared a “confirmative” interest for agenda items which may involve the issuing of Fire Safety Certificates. <i>The Interim Chair confirmed Mr Millar did not have to withdraw during any discussion).</i></li> </ul>  |

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| <b><u>PAPERS FOR APPROVAL</u></b> |  |               |
| 8.                                | <p><b><u>Corrib Avenue Flats - Economic Appraisal</u></b></p> <p>The Assistant Director (Asset Strategy and Planning) spoke to the paper outlining how Corrib Avenue Flats represented one of the catalyst projects identified for the Building Successful Communities (BSC) housing-led regeneration initiative in Lenadoon in west Belfast. The Appraisal recommended the redevelopment of the flats as the option that best aligns with the BSC initiative and local action plan.</p> <p>In response to an enquiry, the Assistant Director confirmed DfC had been consulted, as delivery of the project was dependent on the funding being provided by the Department.</p> <p><b><u>RESOLVED:</u> the Board approved the Economic Appraisal for onward submission to the Department for Communities for approval in accordance with the Dossier of Controls.</b></p> <p>The Assistant Director (Asset Strategy and Planning) withdrew from the meeting following consideration of the above item.</p> | DAM           |
| 9.                                | <p><b><u>(a) Annual Programme of DfC Inspections of Housing Executive Landlord Services 2018-19; and (b) MoU Between DfC Housing Regulation Branch and NI Housing Executive March 2018</u></b></p> <p>The Chief Executive spoke to the paper, the objective of the Housing Regulation and Inspection Programme being to provide the Departmental Accounting Officer with an assurance on the activities of the Housing Executive. The proposed inspection programme had been discussed with the Chief Executive and Directors who recommend its approval by the Board.</p> <p><b><u>RESOLVED:</u> the Board accepted the proposed Programme of DfC Inspections of Housing Executive Landlord Services 2018/19, however, requested that the associated Memorandum of Understanding be amended to include a clear commitment from DfC to the Board and, in particular, attendance by a representative to present inspection outcomes.</b></p>  | CX /<br>SEC   |

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| <b><u>PAPERS FOR INFORMATION</u></b> |  |               |
| 23.                                  | <p><b><u>Report on Recent Incidents and Lessons Learned</u></b></p> <p>The Director of Asset Management spoke to the paper which provided the Board with an update on recent incidents which were the fire in Coolmoynes House, Dunmurry, Flooding in the North West area and the Fallen glazed inset from a balcony in Beechwood House, Newtownabbey. He added that where lessons had been learned in responding to the above incidents they had and would continue to be incorporated into policy and guidance notes where applicable.</p> <p>In response to an enquiry, he confirmed that any works identified for Coolmoynes would be incorporated within the overall Tower Block Action Plan.</p> <p><b><u>PAPER NOTED.</u></b></p> | DAM           |
| 24.                                  | <p><b><u>Update on Compliance Health and Safety</u></b></p> <p>The Director of Asset Management spoke briefly to the monthly paper updating the Board on health and safety compliance and providing an assurance that outstanding issues identified within the paper were being addressed by the Compliance, Health and Safety Unit.</p> <p><b><u>PAPER NOTED.</u></b></p>   | DAM           |
| <b><u>ANY OTHER BUSINESS</u></b>     |  |               |
| 27.                                  | <p><b><u>June Board Meeting - Change of Date</u></b></p> <p>The Interim Chair reminded everyone that the Board Meeting in June takes place on Friday 29 June 2018. Apologies were noted from the Interim Vice-Chair.</p>   | ALL           |
| 28.                                  | <p><b><u>ARAC Committee Meetings - June</u></b></p> <p>The Interim Chair also confirmed details for the two ARAC Committee Meetings in June as follows:-</p> <ul style="list-style-type: none"> <li>• Tuesday 12 June 2018 - Quarterly Committee Meeting</li> <li>• Monday 25 June 2018 - Special Meeting (Annual Report &amp; Financial Statements)</li> </ul>  | ALL           |

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| <p>The Interim Chair thanked the GEMs Trainees for the attendance and invited them to feedback any comments and/or questions for the Board via the Secretariat Manager. He also drew Board Members' attention to the change of date for the June Board Meeting.</p> |  |               |
| <p><b><u>DATE OF NEXT MEETING</u></b></p>   |  |               |
| <p>The 683rd Board Meeting of the Northern Ireland Housing Executive will be held on <b>Friday 29 June 2018 at 10am</b> in the Boardroom, 2 Adelaide Street, Belfast. <i>(Private Meeting commencing 9.30am).</i></p>   |  |               |

There being no further business the meeting concluded at 12.45pm.

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**INTERIM CHAIR**